Graduate Admissions Requirements

All candidates must apply for admission to the University of Arkansas at Monticello in the OFFICE OF ADMISSIONS and complete an application for the School of Education GRADUATE PROGRAM. Individuals applying for any one of the M.Ed. programs must provide the following to the School of Education Graduate Coordinator:

- Two official transcripts for each college attended
- Three letters of recommendation
- Evidence of a cumulative grade point average of 3.0 overall or in the last 60 hours of coursework from an accredited college or university
- Submit adequate Graduate Record Exam (GRE) or Millers Analogy Test (MAT) scores:
  - GPA 2.50 – 2.59 GRE 288 & 4.5 or MAT 450
  - GPA 2.60 – 2.69 GRE 280 & 4.5 or MAT 410
  - GPA 2.70 – 2.79 GRE 250 & 4.5 or MAT 390
  - GPA 2.80 – 2.99 GRE 245 & 4.5 or MAT 370
Application Instructions for Graduate Admissions

The School of Education Master of Physical Education and Coaching program use self-managed applications for admission. The candidate is responsible for collecting all required application materials, with the exception of any official test scores that may be required, and submitting the material in one packet. **Missing documents may delay the evaluation of your application.**

- The only items that should be sent separately are official GRE or MAT score reports if **needed for admission**. These **MUST** be sent directly from ETS. **SCORES SENT TO THE APPLICANT WILL NOT BE ACCEPTED.**

1. **University Application Instructions**
   - Complete the Application on-line for the University of Arkansas at Monticello. The application can be found at [https://www.uamont.edu/forms/admissions/admissionsform2.asp](https://www.uamont.edu/forms/admissions/admissionsform2.asp). Additionally, please provide the ADMISSIONS OFFICE WITH ALL REQUIRED INFORMATION. THE ADMISSIONS OFFICE APPLICATION REQUIREMENTS ARE FOR THAT OFFICE ONLY AND WILL NEED TO BE SENT DIRECTLY TO THAT OFFICE.

2. **Graduate Program Application Instructions**
   - Complete the application packet for graduate program admission. All the information requested is required before the application will be processed. Also include a copy of the applicant’s teaching licensure.

3. **Official Transcripts**
   - Submit **Two** official transcripts from each college and university attended. Transcripts are required for both undergraduate and graduate course work. A transcript request form is provided to assist in the process. Complete the transcript request form and submit it to each university’s registrar. The registrar will return the transcripts to the applicant in a sealed institution envelope. **Do not open the envelope.** Send the sealed envelope with the application material to the UAM School of Education Graduate Coordinator’s office.
     - Transcripts from all colleges and universities attended (including UAM) must be submitted, regardless if the transcripts were provided in support of another application to UAM.

4. **Letters of Recommendation**
   - Three professional letters of recommendation are required.
Master of Physical Education and Coaching
Application for Admission

Mail completed packet to:

Coordinator for Graduate Programs
School of Education
University of Arkansas at Monticello
PO Box 3608
Monticello, AR 71656

Semester: _________ Year: _________

Program of Study: Master of Physical Education and Coaching

(Please Print or Type)

Name: 

Last First Middle/Maiden

Address: 

Street City State Zip

Social Security Number: ________________ Birthdate: ________________

Telephone Home (___) ________________ School (___) ________________

Cell (___) ________________ Email ________________

How did you hear about the UAM Master of Education programs?

Education:
Please list in order of attendance each college or university you have attended (including UAM) regardless of length of stay, amount of credits earned, or if the grades are listed on another school’s transcript.

<table>
<thead>
<tr>
<th>School</th>
<th>Location</th>
<th>Dates Attended</th>
<th>Credits/ Degrees Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


School of Education PO Box 3608 Monticello, AR 71656
Professional Experience:

Current Employer ____________________________________________

Current Supervisor/Employer __________________________________

Current Employer Address _____________________________________

Supervisor Phone Number (____) _________________________________

Years of Teaching Experience (if applicable) ________________

Areas and Levels of Current Teaching Licensure (if applicable) ______________________

____________________________________________________________________

I certify that the information given on this application is true and complete. I understand that if found otherwise, it is sufficient cause for possible rejection or dismissal.

Signature of Applicant ___________________________ Date ________________

The University of Arkansas at Monticello School of Education does not discriminate based on race, religion, gender, color, or national origin and complies with applicable state and federal laws.
University of Arkansas at Monticello
School of Education
Master of Education Programs

Transcript Request Form

To the applicant:
Please complete this form to request (2) official transcripts from all colleges/universities attended. Photocopy this form as needed. The institution will return transcripts to the applicant in an official sealed envelope. Transcript envelopes should not be opened by the applicant and should be mailed with all other application documents.

Please note: Many institutions charge a fee for transcripts. Check the institution’s transcript policy in advance.

Please Print or Type

Applicant’s Name ________________________________

Last   First   Middle/Maiden

Mailing Address ________________________________________

College/University ______________________________________

Social Security Number or Student Identification Number __________________________

Dates of Attendance _______________ Degree and Year _________________________

I authorize the release of two official transcripts of my academic record to the School of Education, University of Arkansas at Monticello.

Signature ___________________________ Date ___________________________

To the Registrar:
The individual named above is applying to the School of Education at the University of Arkansas at Monticello and request that two (2) official transcripts be released to us. Please enclose this form with the transcripts in your envelope. Seal the envelope, sign across the seal, and return the sealed envelope to the applicant so it can be included with his or her application packet. If the institution has a policy that prohibits the release of transcripts to students, please send the transcripts to the Coordinator for Graduate Programs, School of Education, University of Arkansas at Monticello, PO Box 3608, Monticello, AR 71656.
Personal and Professional Fitness Declaration:

Answer the questions below by circling “Yes” or “No.” If you answer “Yes” to any question you must submit a full explanation, which includes: 1) details of the incident and/or arrest; 2) specific charge made; 3) consequences; and 4) a reflection on the incident and how the incident has impacted your life. Please use a computer to generate your explanation, and give careful attention to mechanics of writing, grammar, and spelling. Please sign and date.

1. Have you ever been convicted of a felony or misdemeanor (other than a moving traffic violation), been found guilty or entered a plea of no contest, even if adjudication was withheld in Arkansas or any other state?

   Yes  No  Date: ________________

   Check applicable box(es)  Specific Charge: ________________

   □ Misdemeanor

   □ Felony

2. Have you ever, for reason of inappropriate behavior, including academic dishonesty, been denied entrance to, failed to complete a class or program, or been dismissed from a school, college, or university? Or is such action pending?

   Yes  No  Date: ________________

   Name of institution: ______________________________________

I hereby affirm that all information supplied is complete and accurate. It is my understanding that I shall not be admitted to the Master of Physical Education and Coaching program until I have submitted all credentials specified. I also understand that withholding information requested or giving false information will make me ineligible for admission and enrollment.

Signed: ___________________________ Date: _____________________
Candidate Commitment Form:
Applicants must read and sign this form. Please initial each line indicating your agreement with each provision. Return this form with your Master of Physical Education and Coaching application.

I agree to regularly submit class assignments and complete class requirements.

I agree to complete all degree requirements in a timely manner. I understand that I have six years to complete the degree requirements and the MPEC degree will not be awarded until all coursework and field experience hours have been completed.

I understand that courses over six years old will not count toward my degree without approval from the UAM Graduate Council.

I understand that it is my responsibility to have the proper technology to complete the coursework and that it is my responsibility to have or develop the necessary skill in technology it takes to complete the coursework.

Signature of Applicant __________________________ Date __________________________
Applicant Check List

I have submitted to the University of Arkansas Office of Admissions the following:

Date Submitted

___________  Completed application for admission www.uamont.edu/admissions

___________  Transcript from college of highest degree received

___________  Immunization records against measles, mumps, and rubella (two doses)

I have submitted to the School of Education Graduate Coordinator the following:

Date Submitted

___________  Completed application for admission to the program

___________  TWO OFFICAL COPIES of all transcripts