October 16, 2006

Dr. Jack Lassiter, Chancellor
Office of the Chancellor
The University of Arkansas at Monticello
PO Box 3596
Monticello, AR 71655-3596

Dear Chancellor Lassiter:

At its October 2006 meeting, the Commission on Accreditation (COA) reviewed materials submitted by the baccalaureate social work program in support of the request for restoration to full-accredited status. The COA accepted the program's documentation of corrective action taken to address one area of noncompliance cited in the COA letter of October 20, 2005. The COA voted to restore the program to full-accredited status. This action, in combination with the COA review of the program in October 2005 for reaffirmation of accredited status, means that the program is now accredited through October 2013.

Procedures regarding the process for the next reaffirmation are included with this letter. Should you wish additional information or clarification, please contact Dr. Judith Bremner, Accreditation Specialist, in the Office of Social Work Accreditation and Educational Excellence.

Sincerely,

[Signature]

Stephen M. Holloway, Ph.D., Chair

SMH/JBB

XC: Dr. Ava L. Pickard, Program Director
Social Work Department

Dr. David Ray
Provost and Vice Chancellor for Academic Affairs

Dr. Vanneise Collins, Dean
School of Social and Behavioral Sciences

Enclosures: Procedures for reaffirmation
PROCEDURES FOR REAFFIRMATION

PROGRAM NAME: Baccalaureate Social Work Program at The University of Arkansas at Monticello (AR)

NEXT REVIEW: October 2013

DATE: October 16, 2006

The social work program should prepare the following:

- **Site Visit Planning form.** One year before the program's reaffirmation review date, it receives a Site Visit Planning form. The program returns the form to the Site Visit Coordinator within two weeks of its receipt. Download a copy of this form by going to: [www.cswe.org/accreditation/Resources/forms/Site_Team_Planning_Form_October_Agenda_05-11-2006_BMW.doc](http://www.cswe.org/accreditation/Resources/forms/Site_Team_Planning_Form_October_Agenda_05-11-2006_BMW.doc)

- **Eligibility Application.** By November 1, 2012 the program submits its' eligibility application for reaffirmation, Authorization of Program Review form, and Baccalaureate or Master's Reaffirmation Eligibility Application form, to its Accreditation Specialist. Download a copy of this form by going to: [www.cswe.org/accreditation/Resources/forms/Baccalaureate_Reaffirmation_Eligibility_Application_05-11-2006_BMW.doc](http://www.cswe.org/accreditation/Resources/forms/Baccalaureate_Reaffirmation_Eligibility_Application_05-11-2006_BMW.doc)

- **Reaffirmation Fee.** The program will be invoiced by the Council on Social Work Education's (CSWE) Office of Finance and Human Resource Management. Download a copy of the fees by going to: [www.cswe.org/accreditation/Resources/forms/Reaffirmation_Fees_and_Related_Expenses_05-18-2006_LAW.doc](http://www.cswe.org/accreditation/Resources/forms/Reaffirmation_Fees_and_Related_Expenses_05-18-2006_LAW.doc)

- **Self-Study.** One month prior to the site visit the program mails one (1) copy of the full self-study, to each site team member and three copies (3) of the full self-study, to the Office of Social Work Accreditation and Educational Excellence (OSWAAEE).

- **Site Visit.** The program's site visit will occur between March 1, 2013 and May 31, 2013.

- **Program Response to the Site Team’s Accreditation Review Brief.** No later than two weeks after the visit the site team chair submits one (1) electronic and one (1) paper copy of the team's Accreditation Review Brief to the program's accreditation specialist. A copy of the team's Accreditation Review Brief is sent to the chief administrators of the institution and the social work program. No later than two weeks after the receipt of the team's Accreditation Review Brief the program submits one (1) electronic and three (3) paper copies of its response to its accreditation specialist.

**File Complete.** The program’s file is complete with the submission of the program’s response.

**COA Review for Reaffirmation.** The program is reviewed for reaffirmation at the October 2013 Commission on Accreditation Meeting.