Planning to Host a Camp (Residential or Day) on Campus  
April 2017 – March 2018

Requests to host a camp* on the UAM campus during the period of April 2017- March 2018 may be submitted through February 2, 2017. Requests are to be submitted in writing to Julie Gentry, UAM Camp Coordinator, containing the information listed below. Completed requests will be forwarded monthly to the Executive Council for their approval on a first come, first served basis, depending on the availability of facilities. Camp Directors will receive notification of approval or denial as each decision is made. Note: All extracurricular camps also require UA Board of Trustee approval, therefore these camps must be submitted prior to the February 2nd deadline.

*A camp is defined as:
- Any program held by or involving UAM personnel which includes minor child participants under the age of nineteen (19) years who are at UAM for some type of instructional program involving use of key facilities such as the John F. Gibson University Center, any Athletic facility, or any off-campus facility, and/or
- Any program held by non-university personnel which includes minor child participants under the age of nineteen (19) years who are at UAM for some type of instructional program involving use of key facilities such as the John F. Gibson University Center or any Athletic facility, and/or
- Any program for which participants remain overnight in University Housing.
- Non-University sponsored camps must serve the educational objectives of the University.

UAM Camp Request must contain all of the following information:

<table>
<thead>
<tr>
<th>NAME OF CAMP</th>
<th>CAMP DIRECTOR</th>
<th>UNIVERSITY DEPARTMENT</th>
<th>CONTACT INFORMATION - PHONE</th>
<th>CONTACT INFORMATION – EMAIL ADDRESS</th>
<th>DATES REQUESTED (FIRST AND SECOND CHOICE)</th>
<th>ANTICIPATED # PARTICIPANTS &amp; STAFF (INCLUDE AGE RANGE OF PARTICIPANTS)</th>
<th>ANTICIPATED REALISTIC HOUSING NEEDS (if any)</th>
<th>ANTICIPATED COST TO PARTICIPANTS</th>
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</thead>
<tbody>
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<td></td>
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<td></td>
<td>1st</td>
<td>2nd</td>
<td>PARTICIPANTS</td>
<td>STAFF</td>
</tr>
</tbody>
</table>

➢ Non-UAM Camps must include a brief description of the camp purpose and mission.

A reply to this email containing ALL requested information will be sufficient.

If you have any questions, please feel free to contact me.

Julie Gentry
Intramural & Recreation Director
University of Arkansas at Monticello
office: 870-460-1046
fax: 870-460-1653
http://www.uamont.edu/pages/student-affairs/intramurals-recreation/
#BeAWeevil!

09/16