

**Academic Council Meeting**  
**July 07, 2005**  
**2:00 p.m.**  
**Library Conference Room A**

Present: Dr. Ranelle Eubanks; Mr. Mark Spencer; Mr. Jay Hughes; Dr. John Annulis; Dr. Jim Roiger; Dr. Larry Eustace; Dr. Debbie Bryant; Dr. Kelly Bryant; Dr. Gene Gullede; Dr. Richard Kluender; Dr. Vanneise Collins; Ms. Annette Hall; Ms. Sandra Campbell; Mr. Bob Ware; Dr. Mark Davis; Dr. Jack Lassiter. Reporter: Ms. Catherine Russell.

Guests: Mr. Tom Fennell and Mr. Philip Purifoy

Dr. Lassiter introduced Mr. Tom Fennell and Mr. Philip Purifoy, architects with Fennell, Purifoy, Hammock Architects PLC. Mr. Fennell and Mr. Purifoy gave a slide presentation to the Council regarding the preliminary Master Plan for UAM. The Council was encouraged to ask questions and make suggestions. The presentation covered a number of topics, among them:

1. Assessment of Existing Facilities.
2. Vehicular & Pedestrian Circulation.
3. Scenarios for Future Expansion & Development.
4. Energy Efficiency & Environmental Concerns & Landscaping Development.
5. UAM Colleges of Technology – Crossett/McGehee

Dr. Lassiter encouraged the Council members to contact Mr. Fennell, Mr. Purifoy, Dr. Davis or himself with any questions or concerns. The Council was reminded that the Master Plan is a draft document.

The Council approved June 23, 2005 minutes.

The Council discussed the Faculty Office Hours policy and its application to the summer terms. The Council enforced the need for faculty members to maintain a reasonable number of office hours to facilitate student counseling and advising in summer terms as well as Fall and Spring terms.

Dr. Annulis reviewed the main changes taking effect in the Fall concerning pay for adjunct faculty, overloads for faculty, and distance education. Official written policy is expected from the Executive Council shortly.

The Council was reminded to check the Summer II schedule for low enrollment and inform Academic Affairs of any needed changes to faculty appointment letters.

The Council discussed documenting how a student can access an online course using the on-line schedule by placing a comment line such as “access via Web-CT” or “email instructor [JDoe@uamont.edu](mailto:JDoe@uamont.edu) for access” or “Instructor will send access notification”. The Council also discussed concerns over online course(s) testing integrity.

The meeting adjourned at 4:00 p.m. The next scheduled meeting will be July 21 at 2:00 p.m.