

Academic Council Meeting
August 3, 2005
2:00 p.m.
Library Conference Room A

Present: Mr. David Ray; Mr. Mark Spencer; Dr. Peggy Doss; Dr. John Annulis; Dr. Jim Roiger; Dr. Larry Eustace; Dr. Debbie Bryant; Dr. Kelly Bryant; Dr. Louis James; Dr. Richard Kluender; Dr. Vanneise Collins; Ms. Sandra Campbell; Mr. Bob Ware; Reporter: Ms. Catherine Karnes.

The Council approved the July 21, 2005 minutes.

Mr. Ray requested Academic Unit Heads who had not turned in their annual reports to do so as soon as possible. Reports that were due on August 1, include: Annual Report, Assessment Report, and Annual Report of Outside Employment.

Mr. Ray reported the progress made by each unit in hiring faculty. The Council discussed the positions that remained open.

The Council discussed open registration procedures for Summer terms as it related to allowing students to also register and make changes to upcoming terms. The Council asked Dr. Bryant to weigh the pros and cons of opening up freshmen pre-registration to all students and report back to the Council.

Dr. Bryant requested that a statement be added to the introduction of the Graduate section of the catalog concerning G.P.A. requirements for graduate students. The Council approved and the request will be taken to the Graduate Council.

Mr. Ray asked the Council to review the present policy on student participation at Commencement and to send him their comments. The Council discussed the need to firmly enforce the policy.

The Council approved with changes the Policy and Procedures Governing Research with Human Subjects. This included a proposed inclusion for the Faculty Handbook. Mr. Ray voiced his appreciation to the Human Subjects Guideline/Procedure Development Committee which included: Dr. Jim Roiger (Chair), Dr. Richard Kluender, Dr. Michael Rosato, and Dr. Vanneise Collins. The Committee in turn thanked Dr. Jim Roiger for his immense research and development of the policy and procedures.

Mr. Ray reviewed the program agenda for Professional Development Week (PDW). Mr. Ray reminded Academic Unit Heads that all faculty are to be in their offices on August 15, to assist students with schedule changes and questions. Mr. Ray stressed the importance of student advising and the need for adequate faculty training in advising. Unit Heads were requested to prepare a very brief informative talk highlighting unique developments, research, or achievements in their area. Unit Heads were also asked to prepare brief introductions for their new faculty.

The Council discussed the recent changes in adjunct and overload compensation.

The Council discussed the Eight Semester Rule and reviewed the submission dates for the following requests from Mr. Ray:

Justification for exclusion due September 1

Completion Plan due October 1.

The Council continued their previous discussion of the number of hours required for UAM minors. The Council also discussed the need to require minors. Academic Unit Heads wishing to make changes to minors in their area should develop a proposal(s). The Council will continue their discussion of minors at the next Council Meeting.

The meeting adjourned at 4:10 p.m.