

**Academic Council Meeting  
September 14, 2005  
2:00 p.m.  
Library Conference Room A**

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Richard Kluender; Dr. John Annulis; Dr. Vanneise Collins; Dr. Kelly Bryant; Dr. Jim Roiger; Dr. Larry Eustace; Ms. Sandra Campbell; Ms. Linda Rushing; Mr. Bob Ware; Reporter: Ms. Catherine Karnes.

The Council approved the August 31, 2005 minutes.

Dr. Eubanks reminded the Council of the Brown Bag Lunch meetings which are to instruct/review faculty on how to effectively use Web CT. The next meeting is scheduled for September 20, from 12:30 p.m.– 1:30 p.m. in LTC Room A.

Mr. Ray reminded Unit Heads to send brochures, handouts, and programs of study to Ms. Mary Whiting for use during senior visitation day on September 30. Ms. Whiting needs the materials no later than September 22.

The Council discussed The Parent/Family Appreciation Day activities on Saturday, October 1, 2005. Unit Heads were reminded that they are ask to set up a display table and staff it with as many faculty as possible. Mr. Ray noted that Early College High School (ECHS) students would participate this year. A parent's meeting for ECHS is scheduled for 11:00 a.m.

The Council discussed the Arkansas Dean's Association Annual Meeting. The meeting will be on Monday, October 3, on the campus of Pulaski Technical College. Unit Heads were encouraged to car pool.

Mr. Ray reminded the Council of the lunch on September 16<sup>th</sup> for the candidate for the Vice Chancellor for Advancement position.

The Council was reminded of the MEDC Community Summit Meeting on September 20, at 5:30 in the UAM Fine Arts Center.

The Council was provided with a copy of the State Minimum Core Curriculum which was submitted to ADHE with only slight changes.

The Council discussed the following proposals:

Department of Military Science - delivered via e-mail to the Academic Council for review on September 12.

Request to reduce the hours required for a minor from 24 to 18 hours – approved by the Academic Council on August 31. The proposals are to be sent to the C & S Committee on September 15<sup>th</sup>.

The Council discussed the initial strategic planning meeting which will be held on November 9<sup>th</sup> in Monticello. Mr. Ray requested Unit Heads appoint a faculty member to sign student withdrawals in their place as November 9<sup>th</sup> is the last day to withdraw with a W. The scheduled Academic Council Meeting for November 9<sup>th</sup> was cancelled. The Chancellor will convene an on campus meeting to discuss the agenda and to make the final plans for the November 9<sup>th</sup> strategic planning meeting.

Mr. Ray updated the Council on the progress being made on the MCB auditorium renovation.

After much discussion, the Council tabled their discussion of student participation requirements at Commencement. The Council also tabled the following motion:

*Students must have completed the English and Mathematics General Education requirements prior to walking in Commencement.*

Unit Heads were reminded to schedule a School/Division meeting with the Chancellor and Provost.

The Council was reminded that a program of study for each program not seeking exclusion to the eight semester rule are due October 1. Programs of study are to be submitted in the requested format.

Dr. Bryant provided the Council with a draft copy of class schedules for 2006 Spring, Summer I, and Summer II.

The meeting adjourned at 4:10 p.m.