

**Academic Council Meeting  
February 8, 2006  
Library Conference Room A**

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Dr. Louis James; Dr. Lynn Thompson; Dr. Vanneise Collins, Dr. Jim Roiger; Dr. Larry Eustace; Lt. Col. Iverson Jackson; Dr. Mark Spencer; Mr. Jay Hughes; Dr. Steve Trana; Ms. Sandra Campbell; Dr. Kelly Bryant.

The Council approved the January 25, 2006 minutes.

Mr. Ray welcomed Lt. Col. Iverson Jackson of the Military Science Department to the meeting. Mr. Ray also indicated that Dr. Lassiter would be at the February 22 meeting of the Council.

Mr. Ray mentioned that the next budget cycle is upon us. An informational sheet of the general meetings for the budget presentation process was included in Council packets. Mr. Ray encouraged Council members to ask for things that would enhance their programs, but to be cognizant of how funds were spent. He also indicated that not all units had submitted Wish Lists to him for forwarding to the Vice Chancellor for Advancement. He expects that to be done by the end of this week.

Mr. Ray reviewed the Memorandum of Understanding between UAM and UALR regarding graduate assistants/teaching assistants for the fall. Ray noted that stipends will be paid at a level comparable to the stipends paid to graduate assistants at other institutions in Arkansas. Requests for appointment periods longer than 9 months would need to be discussed with the Provost. Units planning to offer assistantships should include all related expenses in their 2006-2007 budget. Dr. Lassiter will elaborate on the MOU at the 02/22/2006 meeting.

Dr. Ranelle Eubanks reported that faculty who teach on-line courses had been surveyed to determine if they would like to have the final examinations for their on-line classes proctored in the Counseling and Testing Center if that option were available to them. Ms. Laura Hughes and Mr. Bryan Fendley will be working with three faculty as a pilot this spring: Dr. Doruska, Forest Resources; Dr. O'Conner, Education; and Dr. Holley, Social and Behavioral Sciences. She also transmitted information from Information Technology that faculty were having students use their UAM email account more, but as a result, students were "not getting emails" or "I couldn't get into email." Mr. Bobby Hoyle and his staff discovered that students are not changing their passwords. Students are given 10 days to change their password, if they do not change their password they are locked out of the email and must contact IT for re-entry.

Mr. Ray indicated that UAM has nine faculty who will be charged with reviewing all syllabi submitted to them on the matrix for the statewide credit transfer. If there are questions about those on the list, please let Mr. Ray know this week.

ADHE Coordinating Board approved the Core Curriculum at its meeting last week.

Mr. Ray mentioned Act 1014 and its ramifications and noted again it would be only for incoming, first time freshmen and that UAM would need to educate parents, students, faculty, and staff on the requirements of the 8-semester rule. The University must implement Act 1014 of 2005 with the Fall 2006 term. A signed degree completion plan or a signed waiver of same will be required of each first-time freshman as a condition of admission. The student would have up to the 6<sup>th</sup> class day to return the form or change their minds on the form. Mr. Ray emphasized that advising would play a critical roll in UAM's implementation of ACT 1014.

Over 300 students are expected at Weevil Welcome this Friday. All units are expected to put their best foot forward. Mr. Ray mentioned that without Early College High School, our enrollment would be only about 2600, not where he would like for us to be. Dr. Bryant mentioned that we should be advertising more in local papers and other sources. Dr. Roiger noted that every unit could have a place on their website where anyone could "Request More Information" which would be inexpensive. Ray noted that this would be an excellent idea.

Mr. Ray discussed student recruitment and the fact that every unit and faculty member should be recruiters for UAM. Mr. Ray pointed out that recruitment is neither Mary Whiting's job nor Jim Brewer's job, but that all faculty and staff are in a position in the community to bring students to the campus. Mr. Ray noted that recruitment opportunities include: Science Fair, Agriculture Day, choir and band concerts, forensics tournaments and many other events. Mr. Ray explained that he considered recruitment to be a part of the faculty service component. Each unit head will be expected to account for low or stagnate enrollment; plans to increase enrollment, and faculty involvement in recruitment.

It was noted to add Military Science to the Program Review. CIS and SIS will be added to the 10-year Program Review plan. Nursing is on an 8-year cycle for national accreditation. Criminal Justice should be in the 2009-10 cycle, based on a 10-year review. The School of Business will be seeking accreditation from a new association.

The Office of the Provost needs up-to-date information on adjuncts including transcripts and resumes. The transcript does not have to be "official." Contact information including a mailing address should be included. Dr. Eustace asked about the legal liabilities for adjuncts.

The deadline for the Draft 1 for summer and fall schedules is February 17.

Legislative committees will be meeting on our campus February 27-28. Dr. Collins will host a day long meeting on March 1, for Community Hometown Health, involving preparing for emergency with the health departments, and others in LTC, Room A.

Lt. Col. Jackson told the Council that the ROTC students would be available for color guards and/or honor guards at events on campus and they would be glad to serve.

Members were asked to read the RFP from Dr. Linda Beene at ADHE regarding No Child Left Behind.

The meeting was adjourned.

Respectfully submitted,

Ranelle Eubanks, Recorder  
For Cathy Karnes