

Academic Council Minutes
April 19, 2006
2:00 p.m.
Library Conference Room A

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Peggy Doss; Dr. Richard Kluender; Dr. John Annulis; Dr. Vanneise Collins; Dr. Kelly Bryant; Dr. Jim Roiger; Mr. David Koskoski; Dr. Larry Eustace; Ms. Sandra Campbell; Ms. Linda Rushing; Mr. Bob Ware; Lt. Col. Iverson Jackson. Reporter: Ms. Catherine Karnes.

The Council approved the March 12, 2006 minutes.

Dr. Eubanks reviewed the finding of the CASAA committee. The CASAA committee met numerous times to review both the North Central report concerning assessment and to critique each academic unit's Annual Assessment Report. Dr. Eubanks reviewed the newly developed guiding questions that each unit should answer in their Annual Assessment Report. The Council was reminded that the Annual Assessment Report was due to the Provost by August 1. Academic unit heads were reminded to place their Annual Assessment Reports on their webpage. Dr. Eubanks reminded the Council that they could assess the Assessment website on the Academic Affairs webpage. The Assessment website includes the Assessment Guiding Questions; Assessment Handbook; Syllabus Requirements; CAAP Exam Information and Results; CASAA Minutes and links to numerous articles, other websites, and publications concerning assessment that the committee felt would be useful for UAM faculty and staff.

Mr. Ray reminded Council members that any faculty who missed the mandatory faculty training on the eight semester rule could attend a makeup session in the Provost's conference room at 12:30 p.m. on April 20th.

Mr. Ray provided the Council with a copy of the Summer Teaching Policy and encouraged academic units to increase their summer offerings to meet the needs of the students.

Mr. Ray thanked the academic unit heads on their ability to work together on all issues, especially in the areas of offering courses that were needed by degrees outside their own.

Mr. Ray reminded the Council to be mindful of conflicts with other units when scheduling courses in CIV rooms. Mr. Ray noted that Willard Hall would have a new CIV room available upon completion of restoration.

The Council discussed the policy on Credit by Academic Unit Examination. Dr. John Annulis, Dr. Jim Roiger and Dr. Ranelle Eubanks volunteered to develop a proposal with the recommended revisions for the Council to review.

Dr. Annulis discussed the process being made by ADHE on the Statewide Transfer System. The Council was provided a copy of Dr. Sandy Smith's request that academic units review course templates and submit one representative syllabus for each course listed at the following link: <http://www.starark.com/acts/descriptions.aspx>

Mr. Ray requested academic units submit their syllabus to him via email prior to May 1.

The Council reviewed C & S proposals from the School of Social and Behavioral Sciences and from UAM-College of Technology-McGehee. The Council voted to wave the 10 day review period for the proposal concerning the AHEOTA for Timber Producers.

Mr. Ray reminded the Council that all C & S proposals that need to be included in the 07-09 catalog were due by October 30 to the C & S committee.

Mr. Ray reminded academic units to be sure and notify the Book Store of course additions and deletions in a timely manner.

Dr. Debbie Bryant announced that printed class schedules for the fall would soon be available.

Council members expressed their appreciation to the UAM-Colleges of Technology for offering academic courses at their campuses. It was noted that with increasing fuel cost, this was a considerable savings for students who commute from those areas.

The Council adjourned at 3:55 p.m.