

Academic Council Minutes
August 30, 2006
2:00 p.m.
Library Conference Room A

Present: Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Peggy Doss; Dr. Richard Kluender; Dr. John Annulis; Dr. Vanneise Collins; Dr. Kelly Bryant; Dr. Jim Roiger; Dr. Larry Eustace; Ms. Lanee Dunlap; Mr. Bob Ware; Reporter: Ms. Rita Hyatt.

The Council approved the July 26, 2006 minutes.

Ms. Julie Gentry discussed The Parent/Family Appreciation Day activities on Saturday, September 16, 2006. The registration and reception will begin at 1:00 p.m. in the UC Green Room. They are expecting approximately 700 to attend.

The Council discussed UAM Homecoming scheduled for October 28, 2006. Ms. Linda Yeiser sent an email asking that no later than September 22, 2006 each unit nominates two students for the UAM Alumni Association Scholarship.

Dr. Eubanks asked that all faculty teaching freshman courses complete the ADHE survey sent via an email from Dr. Lassiter. The deadline for completion of the survey is September 18, 2006.

The Council discussed faculty advising. Unit Heads were urged to relate the following advising concerns to their faculty:

- All faculty should check their email daily
- Continuous enrollment in Mathematics and English
- Block Students – limited to 14 hours
(placement test scores fall below minimum)
- Checking for prerequisites
- Students repeating courses – 3 or more times are limited to 14 hours
- Students with GPA below 2.0 are not allowed in upper level courses unless repeating courses
- Non-registered students should not be allowed to remain in classes
- Provide Adjunct Instructors with a copy of their class rosters.

Dr. Eubanks reminded the Council to look toward a more generous selection of night classes for the Spring 2007.

Dr. Eubanks discussed with the Council the need to make sure the Acceptance/Waiver form for the 8-semester program gets completed and returned. There were 58 freshmen who were missing this form.

Dr. Eubanks told the Council that the three day Web CT Course had the highest attendance of any workshop on that subject to date.

Dr. Debbie Bryant discussed enrollment figures for the Fall 2006 semester. The numbers have increased since last year.

Dr. Debbie Bryant discussed with the Council the 60 % enrollment roster. She asked Unit Heads to be sure faculty review class rosters and indicate which students have never attended class and the last day a student stops coming to class.

Dr. Debbie Bryant distributed a proposal for the 100% refund in summer school and asked the Council to review this information for a discussion at a later date.

Dr. Debbie Bryant also led a discussion of canceled classes, ability to benefit, and 18-hour minors.

The next scheduled meeting of the Academic Council will be September 6 at Library Conference Room A at 2:00 p.m.

The Council adjourned at 4:25 p.m.

Minutes approved as corrected at the Academic Council meeting on September 6, 2006.