

Academic Council Minutes
November 15, 2006
2:00 p.m.
Caucus Room in the University Center

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James, Dr. Sue Martin; Dr. Richard Kluender; Dr. John Annulis; Dr. Vanneise Collins; Dr. Paul Francis; Dr. Jim Roiger; Ms. Annette Hall; Ms. Leia O'Fallon; Ms. Sandra Campbell; Ms. Linda Rushing; Mr. Bob Ware; LTC Iverson Jackson; Guest: LTC Vincent Telfare; Reporter: Ms. Rita Hyatt.

The Council approved the October 25, 2006 minutes.

Mr. Ray welcomed LTC Vincent Telfare from University of Arkansas at Pine Bluff ROTC program to the Council meeting.

Mr. Ray discussed student absences due to participation in University-sponsored events. Mr. Ray asked that each faculty give a one-week notice when a student will be absent from class for a University event. The Council received copies of the Notification of Off-Campus Travel of Students form and memorandum each student is to hand deliver to each faculty about his/her absence.

Unit Heads were asked to arrange a unit meeting with Dr. Lassiter, Mr. Jay Jones and Mr. Ray starting in January. Appointments are to be scheduled with Mrs. Loyce Ray in the Chancellor's Office.

Mr. Ray noted that budget hearings will begin in late March.

Mr. Ray reminded the Council that the following items need to be submitted to his office in order to complete faculty evaluations: (1) copy of faculty self-evaluation; (2) peer evaluations; (3) Unit Head evaluation.

Mr. Ray told the Council that Unit Heads are not restricted in using UAM legal counsel but asked that they notify the Provost when this is done. He would rather use UAM legal counsel in the beginning rather than trying to correct a mistake later.

The Council discussed C & S proposals from Division of Computer Information Systems and UAM Colleges of Technology-Crossett and McGehee. Mr. Ware asked the Council to waive the 10-day review on C & S proposals for Degree Audit Requirements, Commencement and the Academic Appeals Committee. The Council voted to waive the 10-day review.

The Council re-visited the Summer School Refund policy that had been approved on September 6. The Council agreed that the first day of class would be the determining factor for faculty pay.

Dr. Debbie Bryant discussed the meeting for Strategic Planning on February 14 from 12:00 to 4:00. Dr. Bryant asked that each Unit Head review their Strategic Plan with faculty.

Ms. Sandra Campbell, Academic Council representative to the C & S Committee reported on the status of the committee.

Academic Council is appreciative of work that C & S has done.

Mr. Ray reminded the Council that two days remain for pre-registration and that faculty should be in their offices to advise and register.

Mr. Ray stated that Unit Heads and faculty are recruiters for UAM. He asked that faculty send out letters and make personal phone calls to future students.

Mr. Ray stated that UAM will not continue state wide participation with Early College High School but will serve the 13 schools in the surrounding area beginning in Fall 2007.

Mr. Ray indicated that the chair of the Human Subjects Committee will become vacant in December and asked for replacement suggestions.

Dr. Eubanks thanked Unit Heads for their support with informing students about the CAAP exam by having faculty announce this in class.

Mr. Ray stated that on December 1, 2006, the Arkansas Course Transfer System (ACTS) will go into effect.

The Council adjourned at 3:50 p.m.