

Academic Council Minutes
June 20, 2007
2:00 p.m.
Library Conf. Room A

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James, Dr. Peggy Doss; Dr. Richard Kluender; Dr. John Annulis; Dr. Vanneise Collins; Dr. Kelly Bryant; Ms. Annette Hall; Ms. Pamela Gouner; Ms. Sandra Campbell; Reporter: Ms. Rita Hyatt.

The Council approved the June 6, 2007 minutes.

Mr. Ray reminded Council members of the dates and times of the upcoming pre-registration events in June and July. Unit Heads were reminded to have as many faculty members as possible to work the advising tables. All faculty members will be expected to advise General Education students. Unit Heads are to remind their faculty about the Eight-Semester Rule and the Transfer Policy, it's important that students are notified about both policies.

Mr. Ray provided the Council with a copy of revised Academic Appeal Procedure. Dr. Eubanks will ask Dr. Clay Brown to put the policy on the UAM webpage.

Mr. Ray provided the Council with a copy of the revised cell phone procedure (UAM OP 345.3). Each Unit Head is to complete the form requesting faculty cell phones and submit it to Provost Ray.

Mr. Ray provided the Council with a copy of the revised tuition costs for UAM employees (UAM OP 425.1). Some of the fees have been eliminated.

Mr. Ray reminded the Unit Heads to send an email to "netlist" for items (furniture, equipment, etc.) no longer used before sending the item to M&R.

Mr. Ray announced that Academic Affairs had hired Crystal Ratliff as Director of Academic Advising starting July 9. He encouraged the Unit Heads to send students to visit with her.

Mr. Ray reminded the Council that the Annual Report, the Assessment Report, and Outside Employment Report are due to his office by August 1. Dr. Bryant informed the Council members that the information provided by the Registrar's Office would be available shortly.

Mr. Ray announced that the balance of the Faculty Development Funds (FDF) 06/07 would carry over into the 07/08 budget. Mr. Ray requested that Unit Heads provide him by mid-July a summary of FDF which were dispersed in the 06/07 FY. Mr. Ray also reminded Unit Heads that his office is to receive a copy of each approved Faculty Development Fund Request Form.

Mr. Ray asked that the faculty make sure students are aware of the policy of transferring courses from other institution. Mr. Ray provided the Council with a copy of the information distributed by ADHE including the website.

Mr. Ray asked the Council to email names to him as soon as possible to set up a committee to develop a Liberal Arts degree.

Mr. Ray announced that he will be appointing an Interim Dean for School of Social and Behavioral Sciences.

Mr. Ray stated that only three units have committed to use The New York Times in the classroom. He asked the units to talk with Dr. Eubanks about where to place newspapers and number of copies.

Mr. Ray reminded the Council of commencement at Crossett on June 21 at 7:30 p.m. and McGehee at the Monticello campus on June 22 at 7:00 p.m. and Nursing Pinning Ceremony at 4:00 p.m. He encouraged all faculty and staff to attend.

The Council adjourned at 3:00 p.m.