

Academic Council Minutes
September 26, 2007
2:00 p.m.
Library Conference Room A

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Sue Martin; Dr. Richard Kluender; Dr. Morris Bramlett; Dr. Trey Berry; Dr. Jim Roiger; Ms. Annette Hall; Ms. Pamela Gouner; Ms. Sandra Campbell; Ms. Linda Rushing; Mr. Bob Ware; Guest: Dr. Jack Lassiter; Reporter: Ms. Rita Hyatt.

The Council approved the September 12, 2007 minutes with a correction.

Dr. Lassiter reminded the Council to encourage faculty and staff to attend Tuesday Talks on October 2 at 12:30 p.m. There is not an agenda for the meeting, but it is our intent that this be a time for open discussion with faculty and staff.

Dr. Lassiter provided the Council with an example of an individual calculation based on the faculty salary study and defined some terms used in the example. The first phase of adjustments resulting from the faculty salary study will be effective October 1 and received with the October 15 payroll. The funds allocated in the FY 08 budget will permit funding of 53% of the total adjustments. The Personnel Office will deliver to the Unit Heads individual calculations for each faculty member in their unit to distribute to faculty as soon as possible. Notify Mr. Ray or Dr. Lassiter of any questions.

Mr. Ray asked the Council to submit to him what they are currently doing or have plans to do, regarding remediation, retention, and graduation rates at UAM.

Mr. Ray encouraged Unit Heads to submit student names for the Alumni Association Scholarships.

Mr. Ray asked each Unit Head to call Ms. Ray or Ms. Pace to schedule an appointment for their annual departmental meeting with the Chancellor and the Provost.

Mr. Ray asked the Council to use creative approaches for summer class schedules. Education is trying to build a four-day summer school schedule. Mr. Ray suggested that units offer intersession classes, change the length of the session, etc. Mr. Ray asked that Unit Heads submit any ideas to him.

Mr. Ray provided the Council with a handout concerning Post Tenure Review. Tenured faculty must undergo a full evaluation every five years. Non-tenured faculty who have completed six years of service must undergo a full evaluation every five years.

Mr. Ray discussed the proposal for the 2007-08 No Child Left Behind: P-16 Education Partnerships-Improving Teacher and Principal Quality Program. This proposal focuses on improving teacher content knowledge in the core subjects of mathematics, sciences, social studies, English/language arts, foreign language, and the arts.

Dr. Roiger stated that CIS will be offering 3 one-hour Special Topics courses in the spring 2008 schedule and plans to offer an intersession in the summer schedule.

Mr. Ray asked that Unit Heads remind faculty to use course number 479V for individual research.

Mr. Ray stated that Department of Health would have an on-line site on child maltreatment training available for use very soon. Mr. Ray asked Unit Heads to make sure that faculty are meeting the legal requirements of educating our students in this area.

The Council approved C & S proposals from the Registrar's Office and Arts & Humanities.

Modify / Graduation under a particular catalog
Modify / Speech Communication Major add ENGL 3253 Technical Writing
Modify / English Major with a Concentration in Professional Writing
Modify / English Major with a Concentration in Creative Writing
Modify / English Major with a Concentration in Literature

Mr. Ray provided the Council with a copy of the Student Undergraduate Research Fellowship (SURF) brochure and encouraged Unit Heads to get faculty and students to participate in the program.

Mr. Ray reminded the Council of the upcoming dates:

Notify faculty of the timetables for Annual Evaluation, October 1
Early Retirement of Faculty Announcement, October 1
UAM Homecoming, October 13
Book Adoption Form Posted to Our Website, November 1
Promotion and Tenure, December 1

The Council adjourned at 4:15 p.m.