

**Academic Council Minutes**  
**May 21, 2008**  
**2:00 p.m.**  
**Library Conference Room A**

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Richard Kluender; Dr. Morris Bramlett; Dr. Trey Berry; Dr. Kelly Bryant; Ms. Pamela Gouner; Ms. Sandra Campbell; Reporter: Ms. Rita Hyatt.

The Council approved the April 23, 2008 minutes.

The Council discussed retention ideas.

Mr. Ray mentioned the National Conference of Academic Deans meeting will be July 31 through August 2 at UCA. The meeting will center around academic assessments; he encouraged Unit Heads to attend the meeting.

Mr. Ray said that 09 Budget and appointment letters will be mailed after June 6.

Mr. Ray asked the Council to be mindful of their web pages and noted that there are rules and regulations concerning the UAM web pages. Ms. Tina Freeman will provide workshops for faculty in UAM web page development.

Mr. Ray provided an update concerning the Legislative Task Force.

Mr. Ray mentioned that ADHE is reviewing the addition of 1-2000 level business courses to the ACTS (Arkansas Course Transfer System).

Mr. Ray indicated that he would re-submit the BLA proposal to the C&S Committee this fall.

The Council discussed the International Baccalaureate Program. Foreign language will be added to the list of approved courses/test scores.

Mr. Ray stated that all faculty teaching online courses will use Web CT by fall 2008.

The Council discussed Administrative Withdrawals. Faculty members will not be able to administratively withdraw students from classes effective Summer I 2008.

**Important Dates:**

- (1) UAM Self Evaluations (SWOT) due on June 1.
- (2) Assessment Report due August 1.
- (3) Annual Report due August 1.
- (4) Pre-registration is June 24-26 and July 15-17.
- (5) All faculty members return August 11, 2008.

Mr. Ray provided the Council with a draft of Professional Development Week activities.

The Council adjourned at 3:25 p.m.