

**Academic Council Meeting  
September 24, 2008  
2:00 p.m.  
Caucus Room**

Present: Mr. David Ray; Dr. Debbie Bryant, Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Richard Kluender; Dr. Morris Bramlett; Dr. Trey Berry; Dr. Kelly Bryant; Dr. Jim Roiger; Ms. Annette Hall; Ms. Sandra Campbell; Ms. Linda Rushing; Mr. Bob Ware; LTC Vincent Telfare; Reporter: Ms. Rita Hyatt.

The Council approved the September 9, 2008 minutes.

The Council discussed retention ideas.

Dr. Debbie Bryant provided the Council with the unofficial enrollment figure of 3308 for the Fall 2008 semester.

Dr. Debbie Bryant stated that the Bachelor of Liberal Arts has been changed to Bachelor of General Studies. The Council discussed the BGS and agreed that students must have completed 45 hours before they can declare BGS as their major. Dr. Bryant asked each Unit Head to develop an emphasis block in their area with at least 9 hours at the 3000-4000 level. The Council will continue discussion on the BGS at next meeting.

Mr. Ray tabled the discussion on recognition of honor societies at commencement. This discussion will continue at the next Academic Council meeting on October 8.

Mr. Ray asked each Unit Head to call Ms. Ray or Ms. Pace to schedule an appointment during the 2008 fall semester for their annual departmental meeting with the Chancellor and the Provost.

The Council discussed C & S proposals from Mathematics and Natural Sciences, Education, Business and UAM Colleges of Technology – Crossett and McGehee. The Council agreed to waive the 10-day review on Business and UAM College of Technology -- Crossett C&S proposals.

Dr. Eubanks reminded the Council of the upcoming November 1 deadline on the textbook adoption form (Act 175). Mr. Hogue must have a form back on every course.

Dr. Eubanks discussed updating Web CT and that Mr. Bryan Fendley will ask each department to delete any on-line course that is not being currently used.

Dr. Eubanks stated that there some issues concerning the noise in the Library Tech Lab. She asked that we make the tech lab an academic friendly atmosphere; the council stated that special hours should be set up for students to take tests.

Mr. Ray reminded the Council of the Annual Evaluation timetable and asked each member to notify his/her faculty of the deadlines.

Mr. Ray reminded the Council of the Promotion and Tenure schedule. He asked the Unit Heads to email him notification who would be seeking promotion and tenure this year. Mr. Ray provided the Council with a handout concerning Post Tenure Review. Tenured faculty must undergo a full evaluation every five years. Non-tenured faculty who have completed six years of service must undergo a full evaluation every five years.

The Council adjourned at 4:20 p.m.