

**Academic Council Minutes**  
**February 25, 2009**  
**2:00 p.m.**  
**Library Conference Room A**

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Lynn Thompson; Dr. Morris Bramlett; Dr. Trey Berry; Dr. Kelly Bryant; Dr. Jim Roiger; Ms. Annette Hall; Ms. Pamela Gouner; Ms. Helen Guenter; Ms. Linda Rushing; Ms. Misty Paschall; Reporter: Rita Hyatt.

The minutes of February 11, 2009 were approved as written.

The Council discussed retention ideas. Academic Affairs notifies students when they are eligible for the AA degree. The School of Education listens to student concerns and has students serve on committees. Mr. Ray reminded the Council that it is very important that students are being advised to take the correct courses for their degree.

Mr. Ray stated that it is expected that students will complete the General Education requirements within their first 60 hours.

Dr. Eubanks reminded the Council of the upcoming March 13 deadline on the textbook adoption form so that textbook information can be posted to our Website by noon April 1 (Act 175). Mr. Hogue must have a form back on every course including Special Topics and Independent Studies.

Mr. Ray stated the UAM Commencement Ceremony will be May 15 at 9:30 a.m. and distributed faculty commencement instructions. He asked that faculty line up according to the processional list. Mr. Ray stated that all faculty who are employed one-half time or more are required to attend commencement. Faculty who need to absent from commencement due to some personal or professional responsibility should discuss problem with his/her Unit Head. The Unit Head will notify the Provost of the request to be absent.

Mr. Ray reminded the Council that the second draft of the class schedule for Summer I 09, Summer II 09, and Fall 09 is due in the Registrar's Office on March 9.

Mr. Ray announced a special budget meeting on March 4 at 2:00 p.m. the Library Conference Room A. Mr. Ray discussed several concerns for the upcoming budget: overloads and adjunct pay, increasing class size, reducing budget by 2-3%, and computer lab rotation to go from 3 to 4 years as possibilities.

Mr. Ray stated that the UAM home page was updated today in recognition of UAM's 100 years of service. He encouraged each unit to review their unit's web page to make sure every thing is running properly and there are no broken links.

Mr. Ray stated that Mr. Mike Abbiatti with ARE\_ON system invited the UAM Academic Council to visit the NLU campus to see how NLU uses high speed networking tools on their campus. Mr. Ray will suggest several dates to visit the NLU campus and will choose the best date for everyone.

Mr. Ray provided an update on legislative bills.

The Council discussed C & S proposals from Mathematics & Natural Sciences. The Council agreed to waive the 10-day review and approved all proposals.

Mr. Ray reviewed upcoming dates and set the next Academic Council meeting for March 25.

The Council adjourned at 4:07 p.m.