

Academic Council Minutes

August 31, 2009

2:00 p.m.

Wells Hall Room 200

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Philip Tappe; Ms. Sandra Campbell; Dr. Trey Berry; Dr. Robert Stark; Mr. Brian Hairston; Dr. Morris Bramlett; Ms. Pam Gouner; Ms. Linda Rushing; Ms. Misty Paschall; Guests: Dr. Clay Brown; Ms. Terri Richardson; Reporter: Rita Hyatt.

Mr. Ray introduced Mr. Brian Hairston, Chair of Division of CIS, as the new member of the Academic Council.

Mr. Ray announced this called meeting was to discuss university concerns surrounding the H1N1 virus. Mr. Ray distributed several handouts concerning the flu.

Dr. Clay Brown stated that the University has an emergency plan in place to address campus health issues.

Ms. Terri Richardson gave advice regarding minimizing the spread of the flu virus.

- 1) Avoid close contact with someone who is sick;
- 2) Cover your mouth and nose with your sleeve or a tissue when you cough or sneeze;
- 3) Wash your hands often and use hand sanitizer when washing is not available;
- 4) Avoid touching your eyes, nose or mouth with your hands;
- 5) Any student or faculty who is sick and has a fever should stay home until he/she has been fever-free for 24 hours without the use of fever-reducing medicine.

Ms. Richardson stated that a flyer on proper hand washing procedures had been placed in every bathroom on campus. A student who is sick should go the school nurse. Ms. Richardson will notify the Office of Academic Affairs who will send an email to instructors regarding the sick student. The CDC (Center for Disease Control) has requested that schools and employers do not require a doctor's excuse to return to school or work.

A student living in a residence hall who becomes sick with the H1N1 virus will be quarantined. The Office of Student Affairs will communicate with the student via telephone (no direct contact with student). Aramark will deliver meals to the student.

Ms. Richardson stated that Drew County Mass Flu Clinic is scheduled for Friday, October 30 at the First Assembly of God Church (This vaccination is free to the public.). The Choose Well Health Promotion Program for UAM Faculty and Staff is scheduled for Tuesday, October 27 (cost is \$20.00 per person).

Mr. Ray stated that the University had purchased 500 bottles of hand sanitizer for distribution to faculty and staff.

Mr. Ray stated that in case of emergency every faculty member should have a working email address for each student in each of his/her classes.

Mr. Ray reminded Unit Heads that faculty should be taking daily attendance for each class.

The Council adjourned at 3:08 p.m.