

Academic Council Minutes
August 5, 2009
2:00 p.m.
Wells Hall Room 200

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Richard Kluender; Dr. Morris Bramlett; Dr. Rick Clubb; Dr. Kelly Bryant; Ms. Pam Gouner; Ms. Sandra Campbell; Ms. Misty Paschall; Reporter: Rita Hyatt.

The July 15, 2009 minutes were approved with a correction noted.

The Council discussed retention ideas.

The Council discussed a C & S proposal from Academic Affairs. The Council agreed to waive the 10-day review and approved the proposal.

Academic Affairs

Add Advanced Placement Credit for Computer Science A and AB

Mr. Ray encouraged Unit Heads to review the fall 2009 class schedule to accommodate incoming students and current students.

Mr. Ray stated the University had filled all vacant positions for the Fall semester.

Mr. Ray provided the Council with a copy of the Professional Development Week 2009 activities. Mr. Ray reminded the Academic Unit Heads that all faculty are to be in their offices on August 17 to assist students with schedule changes and questions. Unit Heads need to prepare a brief introduction of their new faculty for August 18.

Mr. Ray stated that Dr. Marsha Clayton had emailed a copy of the revised UAM Constitution and Bylaws. The Assembly will consider the proposed revisions during the Professional Development Week on Wednesday, August 19 at 10:30 a.m.

Mr. Ray gave the Council an update on the Department of Higher Education Coordinating Board meeting. The Bachelor of Modern Language degree program was approved by the Board.

Mr. Ray discussed the new operating procedures:

Maintenance of Facilities and Grounds OP 810.1

Children/Dependents in the Workplace OP 295.1

Designation of UAM as a Smoke-Free Campus OP 245.2

Tuition Waiver for Certified Law Enforcement Officers OP 520.9

Mr. Ray stated that Faculty Development Funds will be allocated to each unit.

Mr. Ray stated that the Faculty Research Funding had been reduced by 2% for FY 2010.

The Council continued its discussion on Turnitin (plagiarism prevention website). Ms. Sandra Campbell provided the Council with the cost of purchasing a membership with Turnitin. Mr. Ray asked the Council if they would like the institution to purchase a membership for faculty and staff to use. The Council voted against the purchase of membership.

Mr. Ray reminded the Council that the Annual Report, the Assessment Report, Outside Employment Report, Retention Plan and the Viability Report were due in his office by August 1. He encouraged Unit Heads to complete all reports as soon as possible.

Mr. Ray asked for a volunteer to serve as the C & S representative for the coming year. Dean Mark Spencer stated he would serve as the C&S representative if no one volunteered.

Mr. Ray noted September 19 as Parent/Appreciation Day.

Mr. Ray reminded the Unit Heads to notify Ms. Carrie Ashcraft of school/division Centennial Celebration activities by Friday, August 21.

Mr. Ray encouraged the Unit Heads to submit nominations for the Student Alumni Scholarship by August 28.

Mr. Ray reviewed upcoming dates and set the next Academic Council meeting for September 9.

The Council adjourned at 4:04 p.m.