

Academic Council Meeting
September 23, 2009
2:00 p.m.
Library Conference Room A

Present: Mr. David Ray; Dr. Debbie Bryant, Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Ms. Kim Level; Dr. Richard Kluender; Ms. Sandra Campbell; Dr. Trey Berry; Dr. Kelly Bryant; Mr. Brian Hairston; Dr. Morris Bramlett; Ms Pamela Gouner; Mr. Bob Ware; Ms. Linda Rushing; Guests: Mr. Jay Jones and Dr. Linda Flynn; Reporter: Ms. Rita Hyatt.

Mr. Jay Jones made a presentation detailing the new PeopleSoft software system change. Synch Solutions is requesting student participation in five areas: Project Branding, Marketing Plan Development, Messaging Template Creation, Collateral Development and Event Planning.

Mr. Jones introduced Dr. Linda Flynn, Change Management specialist with Synch-Solutions. She stated that students will begin using the new software program in the Fall 2010, UAM student email will be the main communication method for all areas of the university.

The August 31, 2009 and September 9, 2009 minutes were approved as written.

Mr. Ray announced that Dr. Trey Berry would be leaving October 20, 2009 and thanked Dr. Berry for his work at the University.

The Council discussed retention ideas.

Mr. Ray discussed the H1N1/Virus procedure concerning notification of a sick student: The school nurse will notify the Office of Academic Affairs, AA will send an e-mail to instructors/staff regarding the student's illness. This email from Academic Affairs should verify the student's absence from classes.

Mr. Ray mentioned the deadline to put items in the Centennial time capsule is October 1 and encouraged every unit to put an item in the capsule.

Mr. Ray provided the Council with information concerning the Lottery Scholarship.

Mr. Ray provided the Council with the ADHE preliminary figures for fall enrollment.

Mr. Ray encouraged all Unit Heads to attend the AAPU Conference on October 1-2, 2009.

Mr. Ray noted the National Conference of Academic Deans meeting October 5 at Hendrix University.

Mr. Ray provided the Council with information concerning the Annual Evaluation timetable and Post Tenure Review. Tenured faculty must undergo a full evaluation every five years. Non-tenured faculty who have completed six years of service must undergo a full evaluation every five years. He asked each Unit Head to notify his/her faculty of the deadlines.

Mr. Ray provided the Council with a copy of the Promotion and Tenure Schedule and asked the Unit Heads to notify him which faculty would be seeking promotion and tenure this year.

Mr. Ray reminded the Council that early retirement of faculty requests are due in the Provost's Office by November 1. Mr. Ray asked Unit Heads to notify him if any faculty are requesting early retirement.

The Council discussed the C & S proposals from Academic Affairs and Nursing. The Council agreed to waive the 10-day review and approved all proposals.

Mr. Ray discussed the repairs to the light poles at Convoy Leslie-Cotton Boll Stadium.

Mr. Ray discussed Act 971 which requires an exit exam for remedial courses.

Mr. Ray reminded the Council of upcoming events.

The Council adjourned at 4:00 p.m.