

**Academic Council Meeting**  
**January 20, 2010**  
**9:30 a.m.**  
**Caucus Room**

Present: Mr. David Ray; Dr. Debbie Bryant, Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Richard Kluender; Ms. Sandra Campbell; Dr. Carol Strong; Mr. Brian Hairston; Dr. Morris Bramlett; Ms Pamela Gouner; Mr. Bob Ware; Ms. Misty Paschall; Ms. Linda Rushing; Guest: Dr. Jack Lassiter; Dr. Clay Brown; Ms. Debbie Gasaway; Mr. Lathan Hairston; Ms. Mary Whiting; Mr. Scott Kuttenkuler; Dr. Marsha Clayton; Mr. Bobby Hoyle; Mr. Chris Ratcliff; Reporter: Rita Hyatt.

Dr. Jack Lassiter stated that the University had received another budget cut for the current fiscal year. This \$374,000 reduction comes in addition to the budget revision in October 2009 for \$325,000. The first budget reduction was taken from of the contingency account. Dr. Lassiter asked the Council to suggest ways to reduce the current budget by \$374,000. The Council gave the following suggestions:

1. Stop purchasing non-essentials items immediately. (2010)
2. Stop all non-essential travel. (2010)
3. Leave vacant a job position on the McGehee campus. (2010)
4. Eliminate faculty development funding. (2011)
5. Be very mindful of adjunct workloads. (2011)
6. Be very mindful of faculty overloads. (2011)
7. Eliminate the hard copy of the yearbook and the magazine. (2010)
8. Eliminate the New York Times delivery on campus. (2010)
9. Eliminate the Christmas luncheon. (2011)
10. Increase student class size. (2011)
11. Do not add additional sections of courses to the schedule simply because classes are full at that time. (2011)
12. Eliminate faculty research funding. (2011)
13. Reduce utility costs by turning off lights, computers, and reducing HVAC settings. (2010)
14. Do not fund new job positions. (2010)
15. Hire a vacant position at the salary for the current fiscal year. (2010)
16. Ensure vacation and sick days are being used correctly. (2010)
17. Early retirement of faculty. (2011)
18. Review curriculum requirements. (2011)
19. Close computer labs in the evening. (2010)
20. Limit the number of computer labs open at one time. (2010)
21. Extend the time frame of equipment purchases for computer labs. (2011)
22. Increase the cost of parking fees. (2011)
23. Eliminate refreshments during Professional Development Week. (2011)
24. Turn off lights at the football stadium (daytime games). (2010)
25. Charge a graduation fee. (2010)
26. Eliminate the wireless device allowance. (2010)
27. Eliminate free housing during summer terms. (2010)
28. Go to a 4-day class schedule during summer terms. (2010)
29. Carpool whenever possible. (2010)
30. Use conference calls instead of travel. (2010)
31. Eliminate Professional Development Week. (2011)
32. Use investment revenue. (2011)
33. Offer more on-line classes, mini-sessions, or a mid-winter term. (2010)

Dr. Lassiter stated that UAM had to notify the DFA how we plan to reduce the current budget by January 22. Dr. Lassiter stated that UAM will use investment income to offset the reduction, reduce all units M&O by 2% from the original budgeted amount, no free summer housing, and eliminate the UAM yearbook/magazine and The New York Times.

Mr. Ray reminded the Council that Grade Verification Rosters were due on January 19.

Mr. Ray stated that UAM Census Date is January 28, at 4:30 p.m.

Mr. Ray reminded the Council that Weevil Welcome Days are set for February 5 and 8.

Mr. Ray asked the Unit Heads to complete the Extra Income Report and submit it to Mr. Lathan Hairston by January 31.

Mr. Ray reminded the Council that Performance Evaluation for classified employees is due by February 15.

Mr. Ray reviewed upcoming dates and set the next Academic Council meeting for February 3.

The Council adjourned at 12:30 p.m.