

**Academic Council Meeting**  
**June 9, 2010**  
**2:00 p.m.**  
**Library Conference Room A**

Present: Mr. David Ray; Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Richard Kluender; Ms. Sandra Campbell; Dr. Carol Strong; Dr. Kelly Bryant; Mr. Brian Hairston; Dr. Morris Bramlett; Ms. Pamela Gouner; Mr. Bob Ware;  
Reporter: Rita Hyatt.

The May 10, 2010 minutes were approved as written.

The Council discussed retention ideas.

Mr. Ray asked the Council to share their thoughts and concerns about the new Strategic Plan. Mr. Ray said that the Strategic Plan is important to the University.

Mr. Ray reminded the Council that all syllabi must be submitted and approved by the school dean by the first day of class each semester/term. A copy of each syllabus must be submitted to the Provost's Office by the last day to enroll in classes. Mr. Ray asked Unit Heads to submit syllabus in an electronic format to Ms. Hyatt effective Summer II 2010.

Dr. Debbie Bryant asked Unit Heads to process PAFs for new faculty as soon as possible because PeopleSoft will only allow name changes through a drop down menu.

Mr. Ray announced that UAM will be offering the S.I. P.(Summer Incentive Program) effective Summer II 2010 to first-time incoming freshman on the Monticello campus who are required to take MATH 0143 Introduction to Algebra or MATH 0183 Intermediate Algebra. To participate in program a student must complete all the following items:

1. Enroll in MATH 0143 or MATH 0183 in Summer II at the Monticello campus
2. Complete math course with a grade of "C" or better
3. Complete 12 credit hours in the fall semester with a 2.00 G.P.A.

Upon completion a student will be rewarded tuition credit of 3 hours for the Spring 2011 semester.

Mr. Ray reminded the Council 2010-11 is a catalog year and all proposals should be submitted to C&S by October 15.

The Council continued the discussion of ideas for offering new degrees or courses that could increase student enrollment.

Mr. Ray reminded the Council that Academic Affairs has purchased a subscription to Sentenceworks effective June 1, 2010. Students can use Sentenceworks to check for writing errors, mechanics, style, and vocabulary. Faculty can use Sentenceworks to check for plagiarism as well as composition errors.

Mr. Ray provided the Council with the operating procedure regarding incentive pay for on-line and CIV courses.

Mr. Ray asked Unit Heads to notify his office of any leave request. Request for vacation leave should be submitted for approval prior to leave, and sick leave should be submitted after you return to work.

Mr. Ray reminded the Council of freshman pre-registration June 14-16 and July 12-14.

Mr. Ray reminded the Council of the August 1 deadline for the following reports:

1. Annual Report
2. Assessment Report

Mr. Ray provided the Council with a copy of guiding questions for the Annual Assessment Report. The Council was asked to submit a hard copy to Provost Ray, an email link to Dr. Eubanks and to post to their units website by the deadline.

3. Outside Employment Report
4. Retention Plan
5. Viability Report

Mr. Ray stated that all faculty are to report on August 16, 2010.

Mr. Ray stated that Dr. Carol Strong will continue as Interim Dean of School of Social and Behavioral Sciences.

The next Academic Council meeting will be June 23.

The Council adjourned at 3:35 p.m.