

Academic Council Meeting
September 22, 2010
2:00 p.m.
Library Conference Room A

Present: Mr. David Ray; Dr. Debbie Bryant; Mr. Mark Spencer; Dr. Louis James; Dr. Jeff Longing; Dr. Richard Kluender; Ms. Sandra Campbell; Dr. Tom Springer; Dr. Kelly Bryant; Mr. Brian Hairston; Dr. Morris Bramlett; Ms. Pamela Gouner; Mr. Bob Ware; Reporter: Rita Hyatt.

The September 1, 2010 minutes were approved with a minor correction.

The Council discussed retention ideas.

- Nursing is offering special topics courses (Introduction to HESI) for nursing students
- CIS is offering job opportunities for CIS students through internships
- Social and Behavioral Sciences is offering tutoring services for students identified with problems in SBS classes

Mr. Ray asked each Unit Head to call Ms. Pace or Ms. Harris to schedule an appointment during the 2010 fall semester for their annual departmental meeting with the Chancellor and the Provost.

Dr. Debbie Bryant provided the Council with enrollment figures for Fall 2010 semester.

Mr. Ray stated that Enrollment Verification Rosters are due by September 1 at 4:30 p.m. Dr. Debbie Bryant asked that faculty be encouraged to review the rosters carefully and provide the date of last attendance for any student who never attended or stopped attending class.

Mr. Ray stated that the first draft of the Spring 2011 class schedule is due on October 1.

The Council continued its discussion of changes to Commencement 2011. The Council approved having two commencement ceremonies indoors at the Field House effective May 13, 2011.

Mr. Ray asked the Council to encourage students to apply for graduation by submitting an application through WeevilNet by October 8. Students not completing coursework must reapply the following year.

Mr. Ray stated the UAM is committed to the Red Balloon Project and asked the Council to review the folder on the Red Balloon Project for the next meeting.

Mr. Ray asked the Council review information on the Council for Adult and Experiential Learning (CAEL). The Council will discuss this topic at the next meeting.

Mr. Ray stated that the AREON Lighting Program is tentatively set for October 12 at 3:00 p.m. in Fine Arts Center but that may be changed due to a conflict.

Mr. Ray encouraged the deans and faculty to attend the ActivClassroom seminar and demonstration by Promethean at the Southeast Arkansas Educational Cooperative on September 27 at 10:00 a.m.

Mr. Ray encouraged the Council to submit nominations for the Student Alumni Scholarship by September 30.

Mr. Ray provided the Council with a copy of the Parent/Family Appreciation Day schedule.

Mr. Ray asked the Council for input on the Education Advisory Board by September 24.

Mr. Ray reminded the Council of the Annual Evaluation timetable and asked each member to notify his/her faculty of the deadlines.

Mr. Ray provided the Council with a copy of the Promotion and Tenure schedule. He asked the Unit Heads to email him notification of who would be seeking promotion and tenure this year.

Mr. Ray stated that early retirement of faculty requests are due in the Provost's office by November 1 and to notify him if any faculty are requesting early retirement.

Mr. Ray provided the Council with forms required for Student Absences Due to Participation in University-Sponsored Events and asked that if possible a one-week notice be given.

The Council continued its review of student behavior problems in the classroom.

Mr. Ray asked for an update from Brian Hairston concerning the student use of the CIS computer lab.

Mr. Ray reminded the Council that the Student Undergraduate Research Fellowship (SURF) is taking applications. The deadline to apply is November 1.

Mr. Ray thanked Dean Spencer for serving as representative for three years on the Curriculum and Standards committee. He announced that Dr. Tom Springer would be the new Academic Affairs representative.

The Council discussed the C & S proposals from School of Nursing. The Council agreed to waive the 10-day review and approved all proposals.

The next Academic Council meeting will be October 6.

The Council adjourned at 4:00 p.m.