

Academic Council Meeting
January 20, 2011
Wells Hall Room 200

Present: Mr. David Ray, Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Phil Tappe; Ms. Sandra Campbell; Dr. Tom Springer; Dr. Kelly Bryant; Mr. Brian Hairston; Dr. Morris Bramlett; Ms. Pamela Gouner; Mr. Bob Ware; Ms. Linda Rushing; Reporter: Rita Hyatt.

The minutes of the December 8, 2010 minutes were approved.

Mr. Ray welcomed Dr. Phil Tappe, Interim Dean for the School of Forest Resources and the Interim Director of Arkansas Forest Resources Center.

Dr. Jack Lassiter stated that the University will not receive any new money from higher education during this current fiscal year. He stated that during budget hearings the University will be using level funding, but the Executive Council will still want to know the needs of each unit. Dr. Lassiter said that Executive Council will be creative with cost containment in 2012 budget. Dr. Lassiter stated that 20% of budget is funded by course completion. Dr. Lassiter asked the Council to explore the possibility of new degrees. Dr. Lassiter stated the Council may want to review the policy on "W" deadline. The Admissions Office will be charging a \$10 application fee effective March 1. Dr. Lassiter stated the SIP program (Summer Incentive Program) was a success and that UAM will offer program again in both Summer I and II 2011 including Fundamentals of English and Intermediate Algebra.

The Council discussed retention ideas.

- School of Nursing visited Crossett High School.
- Math and Science hosted a visit to UAM for chemistry/biology and math high school students.
- Crossett campus has hired a retention specialist.
- McGehee campus had students complete survey about his/her experiences on campus.
- School of Education makes sure that faculty and staff are available to talk with students.
- School of CIS sends out letters to students who make the Dean's and Chancellor's Lists.

Mr. Ray reminded the Council that Grade Verification Rosters were due on January 18.

Mr. Ray stated that UAM Census Date is January 27, at 4:30 p.m. faculty should encourage students to finalize his/her bills.

The Council discussed the calendar for the 2011-2013 catalog and voted to use 4-day schedule during the summer. Dr. Debbie Bryant will prepare a C&S form for the academic calendar for 2011-13.

Mr. Ray asked the Unit Heads to complete the Extra Income Report and submit it to Mr. Lathan Hairston by January 31.

Mr. Ray asked the Unit Heads to complete the Data on Volunteers Study and submit it to Mr. Jay Hughes by January 31.

Mr. Ray reminded the Unit Heads to complete the Who's Who Nomination form and submit it to Mr. Jay Hughes by February 4.

Mr. Ray reminded the Council that Weevil Welcome Days are set for February 4 and 7.

Mr. Ray reminded the Council that Performance Evaluations for classified employees are due by February 15.

The Council discussed C & S proposals from Arts & Humanities and Mathematical & Natural Sciences. The Council approved all proposals.

Mr. Ray reminded the Council of the deadline for Annual Faculty Evaluations.

The next Academic Council meeting will be February 9, 2011.

The Council adjourned at 3:50 p.m.