

**Academic Council Meeting**  
**November 16, 2011**  
**1:30 p.m.**  
**Library Conference Room A**

Present: Mr. David Ray, Dr. Debbie Bryant, Dr. Ranelle Eubanks, Mr. Mark Spencer, Dr. Lou James, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Tom Springer, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Pam Gouner, Ms. Linda Rushing, Mr. Bob Ware, Reporter: Ms. Rita Hyatt.

The minutes of the November 9 meeting were approved.

The Council discussed retention ideas.

- Business hosted the Marketing Club banquet as a fundraiser for PAWS (animal shelter).
- Forest Resources took four students to the Society of American Foresters National Convention in Hawaii.

The Council approved a blanket waiver of the 10-day review for all C&S proposals. The Council discussed C & S proposals from the COTs--McGehee and Crossett, Business, and Nursing. The Council approved all proposals.

Mr. Ray stated that there are two baccalaureate degrees that exceed 120 hours and three associate degrees that exceed 60 hours:

- Bachelor of Science in Health & PE licensure P-12 (121);
- Bachelor of Music Education (134);
- Associate of Science in Land Surveying Technology (64);
- Associate of Applied Science in Industrial Technology (72); and the
- Associate of Applied Science in Nursing (70).

Mr. Ray will discuss with Executive Council how to address revisions to the UAM 2011-13 catalog.

Dr. Debbie Bryant asked Unit Heads to provide a check off form for degree audits because degree audits are not yet available in WeevilNet.

Experiential Learning will be considered at the December 7 meeting.

Mr. Ray reminded the Council that two days remain for pre-registration and that faculty should be in their offices to advise and register students.

Mr. Ray introduced Dr. Donald Bobbitt, new president of the University of Arkansas System. Dr. Bobbitt discussed a variety of topics with the Council.

Unit Heads were reminded that the final exam period is December 12-16 and that all classes are expected to meet during that time. No campus events can be held during exam time. The “Request to Take Final Exam Early” form must be signed by student, instructor and dean. All grades are due no later than December 19 at 10:00 a.m.

Mr. Ray reminded the Council that student evaluations of teaching should be done for all on-line, CIV, and face-to-face classes.

Mr. Ray reminded the Council of deadlines for the following:

- Annual Evaluation
- Promotion and Tenure
- MIS Career Fair – December 2

Dr. Eubanks asked that Deans submit electronically all degrees (associate through baccalaureate) changing to 60 and 120 hours in a two-column format (current and proposed) by December 1.

The meeting adjourned at 3:40 p.m.

The next Academic Council meeting will be Wednesday, December 7, 2011 at 2:00 p.m. in Library Conference Room A.