

Academic Council Meeting  
February 16, 2011  
Library Conference Room A

Present: Mr. David Ray, Dr. Debbie Bryant; Dr. Ranelle Eubanks; Mr. Mark Spencer; Dr. Louis James; Dr. Peggy Doss; Dr. Phil Tappe; Ms. Sandra Campbell; Dr. Tom Springer; Dr. Kelly Bryant; Mr. Brian Hairston; Dr. Morris Bramlett; Ms. Pamela Gouner; Mr. Bob Ware; Ms. Linda Rushing; Reporter: Rita Hyatt.

The minutes of the January 20, 2011 minutes were approved.

Dr. Eubanks asked the Council to provide her a list of the top two ways their units help students to graduate.

The Council discussed retention ideas.

Mr. Ray encouraged the Unit Heads to begin preparation for the 2012 fiscal budget in March.

Dr. Eubanks reminded the Council that Textbook Adoption forms are due to Mr. Billy Hogue by March 15.

Mr. Ray stated that Spring 2011 enrollment is 3,485 students.

Mr. Ray stated that no activities including meetings, social events, and fund-raising activities will be permitted to be scheduled in the 24 hours prior to the start of the official final exam period.

Mr. Ray reminded the Council that Draft I of the class schedule was due on February 14. Mr. Ray encouraged the Unit Heads to offer more online, night, and weekend classes.

Mr. Ray stated that in WeevilNet the zero is dropped on remediation course numbers resulting in a three digit number.

Mr. Ray provided a handout concerning the SIP (Summer Incentive Program) program for Summer I and II 2011.

Mr. Ray reminded the Council that requests for early retirement of faculty are due in the Provost's Office by March 1.

Mr. Ray reminded the Council that all faculty are required to maintain at least one office hour in the morning and one hour in the afternoon to be available the assist students.

The Council discussed C & S proposals from Academic Affairs, Forest Resources, Business, and Mathematics & Natural Sciences. The Council agreed to waive the 10-day review on some proposals and all proposals were approved.

Mr. Ray reminded the Council of the February 28 deadline for Annual Faculty Evaluations.

Mr. Ray stated that the deadline for Performance Evaluation forms for classified employees has been changed to March 15.

Mr. Ray encouraged the Council to attend the International Student display.

Mr. Ray reminded the Council that the deadline for applying for private scholarships is March 1.

The next Academic Council meeting will be February 23, 2011.

The Council adjourned at 4:00 p.m.