

Academic Council Meeting
April 27, 2011
Library Conference Room A

Present: Dr. Debbie Bryant, Dr. Ranelle Eubanks, Mr. Mark Spencer, Dr. Lou James, Dr. Donna Hunnicutt (for Dr. Peggy Doss), Dr. Phil Tappe, Ms. Pam Gouner, Ms. Sandra Campbell, Dr. Tom Springer, Mr. Brian Hairston, Dr. Kelly Bryant, Dr. Morris Bramlett, Mr. David Ray, Guests: Dr. Jack Lassiter, Dr. Clay Brown, Ms. Mary Whiting.

The minutes of the April 13 meeting were approved with the addition of Pam Gouner's name to the list of attendees.

Dr. Clay Brown and Ms. Mary Whiting discussed the social media policy that will be coming out shortly. One individual acting as site monitor would be assigned from each department. Ms. Whiting suggested the sites be monitored every week/two weeks to remove any derogatory comments.

Dr. Lassiter indicated that we would receive no new monies from the State; he will present a proposal to the Board of Trustees to increase tuition/fees.

Dr. Lassiter indicated the following summer work schedule: Summer Hours: Monday – Thursday 7:30a.m. – 5:00p.m. and Friday 7:30a.m. – 11:30a.m. Time adjustments would need to be worked out by the supervisor for the July 4 holiday.

Mr. Ray stated that workflow in WeevilNet has some glitches, but it is critical that Unit Heads check for approval of documents at least 2/3 times daily. If there is a problem, make a hard copy for signature and send to Gay Pace explaining the problem.

Mr. Ray stated he has been asked to sign several TR1 forms with receipts listing alcohol served. He reminded the Council that the State does not reimburse for alcohol. Mr. Ray encouraged Deans and their faculty not to drink with, or in front of, students while on University business.

Scholar's Day, April 25, had approximately 200 students to register.

Mr. Ray stated there are new policies for distance learning from the federal Department of Education. Each packet had a copy of the letter from the Dept. of Education detailing the new rules. The details are being worked out regarding how UAM will handle this policy.

Unit Heads were reminded that Commencement will be May 13 at 10a.m. and 2 p.m. Field House doors will open at 9 a.m. and 1 p.m. There will be no "rain" tickets distributed. Faculty are expected to attend Commencement. Any faculty request to be excused from participation in Commencement must be sent to the Provost by the Unit Head.

Self-evaluation forms for Administrative Positions (SWOT analysis) were included in packets. Completed self evaluations are expected in the Provost's office by June 1.

A C&S proposal was presented by Academic Affairs to change the limit on the number of hours in which a student could enroll for a summer term without special permission. The proposal was tabled.

Mr. Ray stated that faculty pay for summer courses may need to be modified from the first to the second paycheck because WeevilNet does not clearly indicate which student enrollees have paid and who has not. Unit Heads are to monitor low enrollment classes and discuss those with the Provost.

The meeting adjourned at 4:26 p.m.

The next Academic Council meeting will be Wednesday, May 25, 2011 in Library Conf. Room A.