

Academic Council Meeting
May 25, 2011
Library Conference Room A

Present: Mr. David Ray; Dr. Debbie Bryant, Dr. Ranelle Eubanks, Mr. Mark Spencer, Dr. Lou James, Ms. Kim Level (for Dr. Peggy Doss), Dr. Phil Tappe, Ms. Lanee Dunlap (Ms. Sandra Campbell) Dr. Tom Springer, Dr. Kelly Bryant; Mr. Brian Hairston, Dr. Mary Stewart (Dr. Morris Bramlett); Ms. Pam Gouner; Ms. Linda Rushing; Reporter: Rita Hyatt.

The minutes of the April 27 meeting were approved with the correction of the spelling of Dr. Donna Hunnicutt's name.

The Council discussed retention ideas.

- Arts & Humanities is offering 22 on-line classes in this fall.
- Social & Behavioral has overseas classes scheduled for summer.
- Nursing students improved their test scores due to the new HESI E2 courses.

Mr. Ray stated that the Board of Trustees approved the increase in tuition/fees effective July 1.

Mr. Ray stated that Ms. Debbie Gasaway is finalizing the 2012 budget book.

Mr. Ray announced that letters of appointment will not be sent until mid to late June.

Mr. Ray announced that Dr. Tappe has filled one vacant position in the School of Forest Resources; and Dr. Springer has filled two vacant positions in the School of Social and Behavioral Sciences.

Mr. Ray stated that everyone must be careful using material that is copyrighted even for educational purposes. He asked Ms. Lanee Dunlap to provide the Council with information concerning copyright law. Mr. Ray asked the Unit Heads share information with faculty and staff.

Mr. Ray provided the Council with information on experiential learning. Mr. Ray will form an Ad Hoc Committee on Experiential Learning to continue the discussion. Mr. Ray asked for volunteers to serve on the committee by sending an email him.

Mr. Ray asked for thoughts on the 2011 Commencement Ceremony as well as how to make future commencements better.

Mr. Ray reminded the Council that faculty pay for summer courses may need to be modified from the first to the second paycheck because WeevilNet does not clearly indicate which student enrollees have paid. Unit Heads are to monitor low enrollment classes and discuss those with the Provost.

Mr. Ray reminded the Council of freshman pre-registration June 13-15 and July 11-13.

Mr. Ray reminded the Council that UAM Self-Evaluations (SWOT) are due June 1.

Mr. Ray reminded the Unit Heads that Strategic Plans are due on June 1.

Mr. Ray reminded the Council of the August 1 deadline for the following reports:

1. Annual Report
A copy of template for the Annual Report was provided.
2. Assessment Report
A copy of the guiding questions for the Annual Assessment Report was provided. The Council was asked to submit a hard copy to Provost Ray, an email link to Dr. Eubanks, and to post to their unit website by August 1.
3. Outside Employment Report
A copy of Outside Employment Report and Board Policy were provided.
4. Retention Plan
5. Viability Report

Mr. Ray stated that all faculty are to report on August 15, 2011.

Mr. Ray called for a discussion of faculty office hours for faculty who teach on-line, distance education and weekend classes.

The meeting adjourned at 3:30 p.m.

The next Academic Council meeting will be Wednesday, June 22, 2011 in Library Conf. Room A or the House Room.