

Academic Council Meeting
August 3, 2011
House Room

Present: Mr. David Ray, Dr. Debbie Bryant, Mr. Mark Spencer, Dr. Louis James, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Tom Springer, Dr. Kelly Bryant, Dr. Morris Bramlett, Mr. Bob Ware, Ms. Linda Rushing, Reporter: Rita Hyatt.

The minutes of the June 22 meeting were approved.

The Council discussed retention ideas.

Mr. Ray stated that a copy of the Professional Development Week 2011 activities had been mailed to each faculty. Mr. Ray reminded the Deans that Monday training was for new faculty and staff. Mr. Ray stated there is mandatory P-Card training session on Monday and Tuesday. Unit Heads need to prepare a brief introduction of their new faculty for August 16.

Mr. Ray provided the Council with an outline for face-to-face and on-line syllabus requirements. Mr. Ray stated that Deans are responsible for reviewing and approving each syllabi before they are distributed to students.

Mr. Ray encouraged Deans to review their worklist every day to approve requisitions.

Mr. Ray stated that the Experiential Learning Committee will discuss the committee's ideas at the next meeting.

Mr. Ray discussed Act 747 (Transfer Policy). Mr. Ray stated that Dr. Lassiter approved reducing degrees to 120 hours. Mr. Ray encouraged Deans to revamp programs to 120 hours by removing electives or other adjustments.

The Council discussed C & S proposals from Academic Affairs and the UAM College of Technology-McGehee. The Council agreed to waive the 10-day review and all proposals were approved.

Mr. Ray reminded the Council of the August 1 deadline for the following reports and asked Deans to submit each report electronically as well as one hard copy.

- Annual Report
- Assessment Report
- Outside Employment Report
- Retention Plan
- Viability Report

Mr. Ray reminded the Council of the Arkansas Deans' Annual meeting will be September 19 at UCA.

Mr. Ray stated the university is preparing for an on-site visit from the Higher Learning Commission in September 26-27 for the first on-line degree entitled Master of Physical Education and Coaching.

Mr. Ray reminded the Council that UAM Accreditation with the Higher Learning Commission will be reviewed 2014. He would like to begin naming the committee and encouraged the Council to submit any suggestions to him by email.

The meeting adjourned at 3:55 p.m.

The next Academic Council meeting will be Wednesday, August 31, 2011 in Library Conf. Room A.