

**Academic Council Meeting
Library Conference Room A
November 28, 2012
2:00 p.m.**

Present: Dr. Jimmie Yeiser, Dr. Ranelle Eubanks, Dr. Debbie Bryant, Mr. Mark Spencer, Dr. Louis James, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Tom Springer, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Dr. Laura Evans, Ms. Linda Rushing, and Mr. Bob Ware, Reporter: Rita Hyatt.

The November 14, 2012 minutes were approved as written.

The Council discussed retention ideas.

- The School of Arts and Humanities is interviewing for two English positions.
- CIS faculty and CIS student organization host workshops with local elementary schools.

Dr. Yeiser provided the Council with information regarding students receiving financial aid during summer terms. The Council continued their discussion of ways to stabilize summer enrollment for 2013. Some units have asked students what courses the students would like to see offered in the summer.

The Council was encouraged to contact their academic partner at UAPB concerning the possibility of academic program partnerships. It was suggested that Department Chairs should be invited to attend the next meeting in January.

Dr. Yeiser provided the Council with a copy of the Distance Education Resolution that was adopted on November 2, 2012 by the Board of Trustees.

Dr. Yeiser provided the Council with a copy of the Catastrophic Leave Bank Program and encouraged the deans to distribute the form to their faculty. Dr. Yeiser stated that faculty/staff are allowed to carry 960 hours of sick leave and 240 hours of vacation leave into the next calendar year.

The Council discussed C & S proposals from Arts and Humanities, Academic Affairs, Education, and Social and Behavioral Sciences. The Council agreed to waive the 10-day review and approved all proposals.

Dr. Yeiser reminded the Council of upcoming items:

Assembly Meeting - December 6
Annual Evaluation Deadlines
Promotion and Tenure Deadlines
Final Exam Week – December 10-14
Course Syllabus - January 16

The next Academic Council meeting will be December 12, 2012 in Library Conference Room A.

The Council adjourned at 3:30p.m.