

Academic Council Meeting
March 28, 2012
2:00 p.m.
Library Conference Room A

Present: Mr. David Ray, Dr. Debbie Bryant, Dr. Ranelle Eubanks, Mr. Mark Spencer, Dr. Louis James, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Tom Springer, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Pam Gouner, Mr. Bob Ware, Ms. Linda Rushing,
Reporter: Ms. Rita Hyatt.

The minutes of the March 7 meeting were approved.

The Council discussed retention ideas.

- Math and Sciences faculty is distributing mid-term grades.
- Dr. Bramlett is giving numerous quizzes in addition to larger test in General Chemistry II.

The Council discussed lacking 6 hours of coursework and being able to participate in commencement ceremony. Dr. Louis James made a motion that “students must complete all degree requirements for the baccalaureate or associate degree, including required exit examinations and/or all tests in order to participate in commencement.” The motion was seconded. The Council approved the motion with implementation beginning with the 2013 Commencement. Academic Affairs will prepare a C&S proposal and submit the change to the C&S committee.

Mr. Ray stated that Act 747 of 2011 requires the Higher Education Coordinating Board to implement a statewide common course numbering system. The implementation plan for the common course numbering system will be ACTS (Arkansas Course Transfer System). Beginning in the Fall 2012 and with all publications as of July 1, 2013 “all public institutions shall review all of their printed material and websites for public viewing that contains reference to course numbers and shall include a reference to the ACTS course index number for such courses. Any and all printed materials or websites that are in use and/or distributed to students or potential students shall be included.” “The ACTS reference should be similar to this example: ACTS Equivalent Course Number = MATH 1103. This may be placed immediately after the institution’s course number or in the course description in all printed materials and websites as noted above.”

Mr. Ray provided the Council with information on the Weevil Teaching Online Program (T.O.P.). T.O.P. is designed to insure that UAM faculty are prepared to teach online as well as to enhance the faculty member’s online teaching skills using the Blackboard learning management system. All faculty/adjunct teaching online for the first time at UAM are required to complete T.O.P. effective April 2, 2012. Mr. Ray asked that Unit Heads encourage all faculty and adjunct faculty teaching online courses to complete the T.O.P. program.

Mr. Ray stated that Textbook Adoption forms were due on March 16 to Mr. Billy Hogue.

Mr. Ray stated that the Experiential Learning proposal is in its third reading with the C&S committee.

Mr. Ray told the Unit Heads that CourseEval the on-line evaluation tool, will be open for students from April 9-20. Mr. Ray stated that Ms. Crystal Ratliff will be sending emails to faculty and students about the online course evaluation. Deans should tell faculty to encourage students to complete online survey.

Mr. Ray reminded the Council that the Graphic Design and Copy Center is not in operation at this time.

Mr. Ray encouraged Unit Heads to update their website regarding 60/120 hour degree programs prior to UAM Scholar's Day. Mr. Ray stated that someone in each unit should be reviewing the unit's webpage on a weekly basis.

The Council discussed C & S proposals from Academic Affairs and the School of Business. The Council agreed to waive the 10-day review on School of Business proposals and approved all proposals.

Mr. Ray provided the Council with a list of current students attending UAM Scholar's Day, April 23 and asked Unit Heads to send letters to students.

The meeting adjourned at 4:20 a.m.

The next Academic Council meeting will be Wednesday, April 11, 2012 at 2:00 a.m. in Library Conference Room A.