

Academic Council Meeting
June 13, 2012
2:00 p.m.
Library Conference Room A

Present: Mr. David Ray, Dr. Debbie Bryant, Dr. Ranelle Eubanks, Mr. Mark Spencer, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Tom Springer, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, and Dr. Laura Evans, Reporter: Rita Hyatt.

The May 9, 2012 minutes were approved as written.

The Council discussed retention ideas.

- Dr. Bramlett stated that 10 students had requested to receive a baccalaureate degree after having completed degree requirements at their professional school.

Mr. Ray stated that we continue to have problems with faculty failing to check roll. It is the educators responsibility to check the class roster. Students should not be allowed to remain in a class if they are not on the roster. Faculty should send an email to the Registrar's office with the last day of attendance.

Mr. Ray addressed faculty not responding to student emails. Deans indicated that many students are not using their UAM email address to correspond with faculty. The Deans also asked to be notified of any student complaints.

Dr. Eubanks reminded the Council that the last date to drop a course was moved to the 50th class day which is October 31 for the fall 2012 semester. Remind your faculty to make the necessary changes in their course syllabi. Students will not be able to drop a class after the October 31 deadline. Dr. Eubanks will send an email to faculty and students concerning changes to the drop date.

Mr. Ray provided a handout concerning 2012 Program Viability.

Mr. Ray stated the class schedule on-line is hard to follow. He asked the deans to submit their suggestions on how the schedule could be more user friendly.

The Council suggested that an A-Z Index be listed on the front page of the UAM website. Academic Council would like to meet with the Marketing Committee.

Mr. Ray reminded the Council of freshman pre-registration June 18-20 and July 16-18.

Mr. Ray stated that the second class for TOP (Teaching Online Program) has begun. The response from faculty has been positive regarding the program.

Mr. Ray reminded the Council of the August 1 deadline for the following reports:

1. Annual Report
2. Assessment Report

The Council was asked to submit a hard copy to Provost Ray, an email link to Dr. Eubanks and to post to their unit's website by August 1.

3. Outside Employment Report
4. Retention Plan
5. Viability Report

Dr. Eubanks submitted a proposal for students to automatically to receive an associate degree when requirements are met. The Council voted to table the proposal.

Mr. Ray stated that all faculty are to report to work on August 13 and Professional Development Week will be August 14-17.

Mr. Ray reminded the Council of upcoming dates:

July 2012 – Common Course Numbering on the web and all printed material

July 1 – Strategic Plan

Mr. Ray reminded the Council of the Arkansas Deans' Annual meeting July 12-13 at UCA.

Mr. Ray reminded the Council of the Arkansas Deans Association Annual meeting September 17 at the University of the Ozarks.

The next Academic Council meeting will be June 27.

The Council adjourned at 3:56 p.m.