

Academic Council Meeting
Library Conference Room A
October 9, 2013
2:00 p.m.

Present: Dr. Jimmie Yeiser, Dr. Ranelle Eubanks, Mr. Mark Spencer, Dr. Lou James, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Linda Rushing, Mr. Bob Ware, Ms. Carol Dolberry, Ms. Mary Whiting, and Ms. Rita Hyatt. Guest: Dr. Marsha Clayton.

The minutes of the September 25, 2013 meeting were approved.

Dr. Clayton asked the Council for their comments of the first draft of the Criterion Chapters of the HLC Self Study. Submit all comments to her by November 7, 2013.

The Council discussed retention ideas.

- Some Education faculty send personal emails to students if they are not attending class or submitting assignments.
- The School of Math and Science hosts a pre-professional advising meeting for freshman and sophomore students interested in attending medical school, pharmacy school, dental school or some other pre-professional health science program.
- The School of Business invites 3 alumni to speak to current business students.

The Council discussed recruitment ideas.

- Admissions Office is providing an alternate phone number for scholar recipients.

Dr. Yeiser asked each Unit Head to call Ms. Pace to schedule an appointment for their annual departmental meeting with the Chancellor and the Provost.

Dr. Yeiser provided the Council with a handout of CoursEval deadlines and reminded the deans to send an email with a list of courses to be evaluated to Ms. Halley by October 18.

Dr. Yeiser stated that no activities including meetings, social events, or fund-raising activities are permitted to be scheduled in the 24 hours prior to the start of the official final exam period.

The Council discussed C & S proposals from Education and Nursing. The Council approved all proposals.

Dr. Yeiser reminded the Council of the Annual Evaluation timetable and asked each member to notify his/her faculty of the deadlines.

Dr. Yeiser reminded the Council of the Promotion and Tenure deadline.

Dr. Yeiser stated that faculty requests for early retirement are due in the Provost's office by November 1.

Dr. Yeiser reminded the Council that October 30 is the last day to drop a course with grade of "W."

Dr. Yeiser reminded the Council that the deadline to submit an application to the Student Undergraduate Research Fellowship (SURF) grant is November 1.

Dr. Yeiser reminded the Council that there is no penalty for not spending your entire budget.

The next Academic Council meeting will be October 29, 2013.

The Council adjourned at 3:00 p.m.