

**Academic Council Meeting**  
**Library Conference Room A**  
**February 27, 2013**  
**2:00 p.m.**

Present: Dr. Jimmie Yeiser, Dr. Ranelle Eubanks, Dr. Tom Springer, Mr. Mark Spencer, Dr. Louis James, Dr. Alayne Zimmerly, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Linda Rushing, Mr. Bob Ware, Ms. Carol Dolberry, Guest: Dr. Jack Lassiter, Dr. Michael Moore, Mr. Jay Jones, Ms. Debbie Gasaway, Mr. Alex Becker, Reporter: Rita Hyatt.

Mr. Jones stated that the University would start budget hearings for fiscal 2014 in March. The University is interested in each unit's needs and any changes to current budget. Mr. Jones provided an update on the UAM phone system.

Ms. Debbie Gasaway stated that all budgets will start with the original budget for 2013. Ms. Gasaway provided three forms for budget adjustments: Reallocation Requests, Reoccurring Requests, and One-Time Funding Requests. The budget hearings have been scheduled for the following dates allowing 45 minutes for budget hearing. The deadline to present the UAM budget to the System Office is April 5, and the UA Board of Trustees, May 23.

Dr. Lassiter introduced Dr. Michael Moore, new Vice President of the University of Arkansas System. Dr. Moore discussed a variety of topics with the Council.

The February 13, 2013 minutes were approved as written.

The Council discussed retention ideas.

- The School of Math & Natural Sciences will offer one section of Introduction Algebra with a mandatory two hour lab to try to improve student success.

Dr. Yeiser provided the Council with copy of UAM Operating Procedure 440.3 Compensation for Teaching Summer Term. Faculty will be allowed to teach up to 12 hours in the summer term but, must have "excellent" or "good" on his/her annual faculty evaluation to be considered for summer employment. Enrollment limits for summer classes are 10 students for undergraduate and 6 students for graduate. Summer pay is 7.5% of base salary for a 3 credit hours. If enrollment is less than the minimum, faculty salary is prorated.

Dr. Yeiser asked for faculty/staff volunteers to teach DEV 101 First Year Experience, a one-credit hour course without pay in the Fall 2013 semester.

Dr. Yeiser stated that CoursEval is scheduled for April 1-12. Please encourage faculty/staff to remind students to participate in the survey. All responses are anonymous. If you would like to change or add questions to the survey, please notify Ms. Crystal Halley by email no later than March 1.

The Council discussed C & S proposals from UAM College of Technology – Crossett & McGehee and Computer Information Systems. The Council agreed to waive the 10-day review and approved all proposals.

Dr. Yeiser discussed reminders:

- Draft 3 of the summer and fall 2013 class schedules are due February 27

- Annual Evaluation deadlines

- Deadline to apply for privately funded scholarships for fall 2013 is March 1

- Textbook Adoption Forms are due March 15

- Arkansas Association for the Assessment of Collegiate Learning (AAACL) -2013 Spring Conference on March 27, 2013 at UALR

- Teaching with Technology Symposium at UAMS on July 18 & 19, 2013

Dr. Yeiser stated that he has 16 computers with flat screen monitors available. Please contact Dr. Yeiser if you need a computer.

The next Academic Council meeting will be March 13, 2013 in Library Conference Room A.

The Council adjourned at 4:20p.m.