

Academic Council Meeting
Library Conference Room A
April 24, 2013
2:00 p.m.

Present: Dr. Jimmie Yeiser, Dr. Ranelle Eubanks, Dr. Tom Springer, Mr. Mark Spencer, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Linda Rushing, Ms. Carol Dolberry, and Ms. Rita Hyatt.

The minutes of the April 10, 2013 meeting were approved.

The Council discussed retention ideas.

Dr. Yeiser provided the Council with a copy of the Final Exam Schedule for Spring 2013. He stated that all classes are required to meet during the final exam period. The "Request to Take Final Exam Early" form must be completed for any student who has extenuating circumstances. Dr. Yeiser stated that ALL SPRING 2013 GRADES are due by 10:00 a.m. on Wednesday, May 8.

Dr. Yeiser provided the Council with a copy of Operating Procedure 440.3 Compensation for Teaching Summer Term, which states that the enrollment minimum for summer classes is 10 students for undergraduate, 6 students for graduate classes. Faculty pay will be prorated if the class limit is not met. Please submit a list of faculty teaching summer school to Ms. Hyatt.

Dr. Yeiser stated that commencement rehearsal will be Thursday, May 9 at 3:00 p.m. and Commencement will be Friday, May 10 at 10:00 a.m. and 2:00 p.m. in the Steelman Field House. Dr. Yeiser distributed commencement instructions and the list of approved honor societies that can wear honors cords during commencement. Ms. Hyatt will email the processional list of faculty to the Deans. Faculty should line up according to the processional list (by rank alphabetically) in the Harris Hall parking lot by 9:30 a.m. and 1:30 p.m. Dr. Yeiser stated that all faculty are required to attend commencement; however, if a faculty member cannot attend, the Dean should send a request to the Provost for the faculty member to be excused.

Dr. Yeiser provided the Council with a copy of Summer Registration deadlines.

Dr. Eubanks asked the Council to recall the two C&S proposals for the Bachelor of General Studies were approved April 10. The Council will continue this discussion in the fall 2013.

Dr. Yeiser reminded the Deans that the Self-Evaluation for Administrative positions (SWOT analysis) is due June 1.

Dr. Yeiser announced that UAM has been approved by the Higher Learning Commission to offer 20% of total programs online.

Dr. Yeiser discussed the UAPB/UAM meeting.

The next Academic Council meeting will be May 8, 2013, in Library Conference Room A.

The council adjourned at 2:50 p.m.