

Academic Council Meeting
Wells Hall Room 205
July 18, 2013
2:00 p.m.

Present: Dr. Jimmie Yeiser, Dr. Tom Springer, Mr. Mark Spencer, Dr. Lou James, Ms. Kim Level, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Laura Evans, Dr. Whitney Whitworth, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Linda Rushing, Mr. Bob Ware, Mr. Mitch Powell, and Ms. Rita Hyatt.

The minutes of the June 13, 2013 meeting were approved.

The Council discussed retention ideas.

Dr. Yeiser stated that CoursEval will be open on July 22-28 for Summer II courses. All faculty in all sections of all courses are evaluated as long as there are more than 3 students in the class. Please encourage students to complete survey on faculty teaching.

Dr. Yeiser provided the Council with a copy of C&S proposal to modify the UAM calendar which included a change to adjust the last day to register or add classes. The Council approved to reduce the number of days students can register for classes.

Dr. Yeiser reminded the Council that effective July 1 all data on our website or printed must contain the A.C.T.S. (Arkansas Course Transfer System) common course numbers.

Dr. Yeiser reminded the Council of the August 1 deadline for the following reports. All reports should be submitted electronically and a hard copy to Academic Affairs.

1. Annual Report
2. Assessment Report

The Council was asked to submit an email link to Dr. Eubanks and to post to their unit's website by August 1.

3. Outside Employment Report
4. Retention Plan
5. Viability Report

Dr. Yeiser stated that Professional Development Week begins August 12. All faculty are to be in their offices on August 12 to assist students with schedule changes and questions.

Dr. Yeiser reminded the Council about the new policy regarding a student's participation in the commencement ceremony effective May 16, 2014. Students must complete all degree requirements, including required exit examinations and/or all tests, for the baccalaureate or associate degree or technical certificate in order to participate in the commencement.

The next Academic Council meeting will be August 7, 2013.

The council adjourned at 3:10 p.m.