

Academic Council Meeting
April 9, 2014
2:00 p.m.
Library Conference Room A

Present: Dr. Jimmie Yeiser, Dr. Ranelle Eubanks, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Ms. Belinda Wells, Dr. Kelly Bryant, Ms. Lori Selby, Dr. Morris Bramlett, Ms. Linda Rushing, Ms. Sharon Cantrell, Ms. Carol Dolberry, Ms. Mary Whiting, Guest: Ms. Anissa Ross, and Ms. Rita Hyatt.

The minutes of the March 19, 2014 meeting were approved.

Ms. Whiting showed the Council a video that was created by Bryan Fendley featuring students and faculty from the School of Arts and Humanities highlighting the Writing Center. This video will be posted to the UAM homepage. Please notify Ms. Whiting if you're interested in creating a video of your unit.

Ms. Ross encouraged the Council to let I.T. know if any unit has any problems, need for new software or any new ideas.

The Council discussed retention and recruitment ideas.

- Ms. Whiting provides a list of prospective students to Unit Heads.
- School of Education host annual picnic for high school and UAM students to learn more about School of Education programs.
- McGehee campus has Advisory Board meetings for advisory meetings of all of its programs twice a year.
- McGehee campus has an academic learning center with computers and where faculty host office hours to help students. Students seem to be more comfortable in the learning center.
- Library is working on a history of buildings on campus.

Dr. Yeiser stated that UAM is offering Introduction to Biology and College Algebra online in the Fall 2014. Students must enroll in both the course and the lab to receive credit.

Dr. Bramlett noted that Ms. Fox will be offering Survey of Math online in Summer II 2014 and Fall 2014.

Dr. Yeiser reminded the Council that preregistration started April 7 for Summer and Fall will close Friday, April 18.

Dr. Yeiser stated that CoursEval began April 7 and will end April 20. Deans should tell faculty to encourage students to complete the online survey.

Dr. Yeiser reminded the Council that Scholar's Day is Monday, April 21.

Dr. Yeiser provided the Council with the UAM Self-Evaluation (Administrative Positions) (SWOT analysis) forms. Completed self-evaluations are due in the Provost's office by June 1.

Dr. Yeiser asked Unit Heads to provide a list of all faculty working during Summer I and Summer II to the Office of Academic Affairs.

Dr. Yeiser stated that no activities including meetings, social events, and fund-raising activities are permitted in the 24 hours prior to the start of the official final exam period.

Dr. Yeiser provided the Council with a copy of the Final Exam Schedule for Spring 2014 and provided a copy of the Request to Take Final Exam Early form for students. All classes are required to meet during the final exam period.

Dr. Yeiser reminded Unit Heads that Commencement will be May 9 at 10 a.m. and 2 p.m. Faculty are expected to attend Commencement; requests to be excused must be sent to the Provost by the Unit Head. Dr. Yeiser provided the Council with an approved list of honor cords to be worn during the commencement ceremony.

Dr. Rick Clubb will be the Academic Council representative for the C&S Committee 2014-15.

The next Academic Council meeting will be Wednesday, April 23, 2014 at 2:00 p.m. in the Library Conference Room A.

The meeting adjourned at 3:14 p.m.