

Academic Council Meeting
June 11, 2014
2:00 p.m.
Library Conference Room A

Present: Dr. Ranelle Eubanks, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Dr. Peggy Doss, Dr. Phil Tappe, Ms. Sandra Campbell, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Carol Dolberry, Mary Whiting, and Ms. Rita Hyatt.

The minutes of the May 7, 2014 meeting were approved.

Dr. Eubanks reminded the Council to submit faculty vita to Dr. Marsha Clayton by August 1 for the upcoming HLC visit.

The Council discussed retention and recruitment ideas.

Dr. Eubanks asked the Unit Heads to begin looking at the Summer II class schedule for low enrollment and notify the Office of Academic Affairs. There was a discussion that faculty are able to see on their class roster if a student has finalized their bill. The Deans would like to have the same access to see if a student has paid their bill. Ms. Dolberry is looking into this.

Dr. Eubanks asked for comments on the 2014 Commencement Ceremony as well as how to make future commencements better.

The Council discussed C & S proposals from the Registrar. The Council approved all proposals.

Dr. Eubanks reminded the Council of freshman pre-registration June 16-18 and July 14-15. Ms. Whiting stated that 25 students who came to Scholar's Day will not come to UAM in the fall semester.

Dr. Eubanks reminded the Council that the following reports are due on August 1. All reports should be submitted electronically and a hard copy sent to Academic Affairs.

1. Annual Report
2. Assessment Report
3. Outside Employment Report
4. Retention Plan
5. Viability Report
6. Faculty Development Expenditure Report

Dr. Eubanks stated that all faculty are to return to work on August 11, 2014.

Ms. Dolberry stated she would provide data for annual reports to deans before July 17.

The next Academic Council meeting will be Wednesday, July 10, 2014 at 2:00 p.m. in the Library Conference Room A.

The meeting adjourned at 3:20 p.m.