

Academic Council Meeting
October 9, 2014
9:00 a.m.
Library Conference Room A

Present: Dr. Jimmie Yeiser, Dr. Ranelle Eubanks, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Louis James, Dr. Peggy Doss, Ms. Sandra Campbell, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Linda Rushing, Ms. Carol Dolberry, Ms. Mary Whiting and Ms. Rita Hyatt.

The minutes of the September 11, 2014 meeting were approved with minor changes.

Dr. Julie Platt talked to the Council about offering tutoring services for the students who need assistance with developing and writing papers. She stated they have 8 consultants working in the Writing Center. Beginning in November on Tuesday night the Writing Center will be available in the Library to assist students with grammar issues. The Writing Center will also offering on-line tutoring too. Students will need to allow 48 hours for the consultant to review materials.

The Council discussed retention and recruitment ideas.

Dr. Yeiser stated that he had 4 volunteers to teach DEV 101 First Year Seminar course for the Spring 2015 semester.

Dr. Yeiser provided the Council with a handout about Textbook Adoption deadlines and reminded the deans to send textbook forms to the UAM Bookstore by October 22.

The Council discussed C & S proposals from Nursing, Social & Behavioral Sciences, Math & Natural Sciences and Education. The Council agreed to waive the 10-day review for the Education proposals and approved all proposals.

Dr. Yeiser reminded the Council of the Annual Evaluation timetable and asked each member to notify his/her faculty of the deadlines.

Dr. Yeiser reminded the Council of the Promotion and Tenure deadline.

Dr. Yeiser reminded the Council that October 29 is the last day to drop a regular course with grade of "W."

Dr. Yeiser reminded the faculty requests for early retirement are due in the Provost's office by November 1.

Dr. Yeiser reminded the Council that the deadline to submit an application for the Student Undergraduate Research Fellowship (SURF) grant is November 1.

Ms. Dolberry asked the Council about eliminating night registration for spring 2015. She stated only about 20 students attend night registration in the past. The Council approved to remove night registration. Dr. Yeiser will take the matter to Executive Council.

Dr. Eubanks talked about upcoming HLC visit on October 20-22. Please encourage faculty, staff and students to attend meetings scheduled on October 20-21.

Ms. Whiting talked about special services assisting in giving tests for students with special needs. She asked that instructors provide instructions on how to administer tests to student.

The next Academic Council meeting will be Thursday, October 30, 2014 at 2:00 p.m. in the Library Conference Room A.

The meeting adjourned at 11:30 a.m.