

**Academic Council Meeting**  
**May 28, 2015**  
**10:00 a.m.**  
**Library Conference Room A**

Present: Dr. Jimmie Yeiser, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Peggy Doss, Dr. Phil Tappe, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Carol Dolberry, Ms. Mary Whiting, and Ms. Rita Hyatt.

The minutes of the April 22, 2015 meeting were approved.

The Council discussed retention and recruitment ideas.

- Dr. Clubb stated that Intro to Psychology has a 35% fail rate and the school is considering adding Comp I as prerequisite or corequisite.
- Dr. Bramlett stated that students are required to take math courses until they finish their General Education requirements. Why are remedial courses calculated into student's GPA? Could we change to credit or no-credit for remedial courses? How would this effective Fin Aid?

Dr. Yeiser asked for any comments on the 2015 Commencement Ceremony. The deans could email any comments to him if they prefer. Ms. Dolberry stated about 330 students participated in the ceremony.

Ms. Dolberry asked the deans to encourage faculty to check class rosters very closely and if a student is not on the class roster send the student to the Registrar's Office immediately. She stated about 100 students were dropped for not finalizing bill.

Ms. Whiting discussed pre-registration dates for incoming freshman and transfer students on June 15, 16, & 17 and July 13 & 14.

Ms. Dolberry reported students may self-register for Summer II on June 25-26. Open registration is July 1-2 with July 1 being the first day of class. Students who have preregistered for Fall 2015 can make schedule changes on August 10 and 17. Open registration for the Fall term is August 18 with August 19 being the first day of class.

Dr. Yeiser provided the Council with a copy of the FY 2015 Year End Deadlines.

Dr. Yeiser provided the Council with a copy of the Committee's report on the First Four Weeks. The findings are broken down into six categories. He asked that faculty pick four items to bring into their classroom experience.

Dr. Yeiser provided the Council with a copy of the Committee's report on the First Year Experience to improve student success.

Dr. Yeiser reminded the Council of the August 1 deadline for the following reports. All reports should be submitted electronically and a hard copy to Academic Affairs.

1. Annual Report
2. Assessment Report
3. Outside Employment Report
4. Retention Plan
5. Viability Report
6. Faculty Development Expenditure Report

Dr. Yeiser stated that all faculty are to report to work on August 10, 2015.

Dr. Yeiser asked for a volunteer to serve as the C & S representative for the coming year. Dr. Laura Evans stated she would serve as the C&S representative for 2015-2016.

Dr. Yeiser reminded the Council of the following items:

- UAM Self-Evaluation for the Administrative Positions (SWOT analysis) forms are due in the Provost's office by June 1.

Dr. Yeiser reported that the electronic catalog would be ready on July 1. He reminded the deans that all changes in the catalog must be completed by February 1 and submitted to the C&S Committee. UAM will have a new electronic catalog every year.

Dr. Yeiser stated that the Board of Trustees approved the UAM budget. All faculty will get a one percent increase in salary effective in July 2015. The BOT has allowed for a \$250,000 merit pay increase. Dr. Yeiser asked the deans to group faculty into three categories based on faculty performance evaluations from the past four years. (1.) mostly all excellent rates in all areas; (2.) mixture of excellent and good in all areas; (3.) mostly all good in all areas.

The next Academic Council meeting will be Wednesday, June 10, 2015 at 2:00 p.m. in the Library conference Room A.

The meeting adjourned at 12:02 p.m.