

**Academic Council Meeting**  
**July 15, 2015**  
**2:00 p.m.**  
**Library Conference Room A**

Present: Dr. Jimmie Yeiser, Dr. Ranelle Eubanks, Dr. Rick Clubb, Dr. Lou James, Dr. Peggy Doss, Dr. Phil Tappe, Dr. Laura Evans, Dr. Kelly Bryant, Dr. Morris Bramlett, Ms. Linda Rushing, Mr. Bob Ware, Ms. Carol Dolberry, and Ms. Rita Hyatt.

The minutes of the June 10, 2015 meeting were approved.

The Council discussed retention and recruitment ideas.

- Dr. Bramlett stated that students couldn't afford to buy books. M&S are trying to do in-house book publication.
- Some units are putting a copy of textbooks in the library for students to use. If a textbook is available in the library it will be noted in the syllabus.
- E-versity will use on-line textbooks for their courses.

Dr. Yeiser stated that course evaluation for Summer II will be open in blackboard on July 23-29. He stated during the Summer I term UAM saw a 52% response using Blackboard.

Ms. Dolberry stated if faculty needed to have a test proctor they must go through the Counseling/Testing Center. Please provide Ms. Hughes with instructions for test and give adequate notice to accommodate request.

Dr. Yeiser stated that the letter about faculty merit pay increase will come from the Office of Finance & Administration.

Dr. Yeiser reminded the Council that students who have preregistered for Fall 2015 can make schedule changes on August 10 and 17. Open registration for the Fall term is August 18; August 19 is the first day of class.

Dr. Yeiser reminded the Council of the August 1 deadline for the following reports. All reports should be submitted electronically and a hard copy to Academic Affairs.

1. Annual Report
2. Assessment Report
3. Outside Employment Report
4. Retention Plan
5. Viability Report
6. Faculty Development Expenditure Report

Dr. Yeiser stated that all faculty are to report to work on August 10, 2015.

Dr. Yeiser stated that Professional Development Week would focus on retention. There will be multi-faculty sessions on First Year Experience and First Four Weeks.

Dr. Yeiser stated the electronic catalog would be accessible on the web shortly and that no hard copies would be given out to staff or students.

Dr. Yeiser told the Council that we had received a letter from HLC stating that the University was approved for reaccreditation.

Mr. Ware provided an update on the Chancellor search.

The next Academic Council meeting will be Thursday, August 6, 2015 at 2:00 p.m. in the Library Conference Room A.

The meeting adjourned at 2:45 p.m.