

**Academic Council Meeting**  
**September 9, 2015**  
**2:00 p.m.**  
**Sandra Campbell Conference Room**

Present: Dr. Jimmie Yeiser, Dr. Ranelle Eubanks, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Ted Hammett, Dr. Peggy Doss, Dr. Phil Tappe, Mr. Dan Boice, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Linda Rushing, Ms. Carol Dolberry, Ms. Mary Whiting, and Ms. Rita Hyatt.

The minutes of the August 27, 2015 meeting were approved.

The Council discussed retention and recruitment ideas.

- Mr. Mark Spencer and Dr. Morris Bramlett said that both units are having better attendance in classes this semester.
- Mr. Mark Spencer stated the Fundamentals of English are having good classes due to more students have similar needs. Students with ACT scores below 16 are being put in Basic English.
- The School of Education is working on a new degree for para-professionals.

Dr. Yeiser asked the Council for feedback on 1st Four Weeks and 1st Year Experience. There is a campus wide meeting on the 1st Four Weeks projects scheduled for September 17 in the MCB auditorium at 12:30 p.m.

Ms. Dolberry provided the Council with the unofficial enrollment figure of 3658 for the Fall 2015 semester. The Fall 2014 enrollment was 3854.

Ms. Dolberry encouraged faculty to print class rosters daily and report attendance. If a student's name is not on the class roster, the student should be sent to the Registrar's Office. She asked that units check the schedule and remove STAFF from the fall schedule.

Dr. Yeiser reminded the Council of Parent/Family Appreciation Day activities on Saturday, September 19. He asked that faculty and staff be there at 1:45 p.m.

Dr. Yeiser reminded the Council that October 28 is the last day to drop a regular course with the grade of "W."

Dr. Yeiser provided the Council with a handout on the State Authorization Reciprocity Agreement (SARA), which is a policy on distance education courses. There are 27 states that belong to SARA. He asked the Council to review the list of questions that UAM should be able to answer. The Council will continue this discussion at our next meeting.

Dr. Yeiser reminded the Council of the Annual Evaluation timetable and asked each member to notify his/her faculty of the deadlines.

Dr. Yeiser provided the Council with a copy of the Promotion and Tenure schedule.

Dr. Yeiser stated that faculty requests for early retirement are due in the Provost's office by November 1.

Dr. Yeiser reminded the Council about the Arkansas Dean's Conference September 21-22 at Lake DeGray.

Dr. Yeiser encouraged everyone to attend the activities concerning the chancellor search for Dr. Ty Handy on September 14-15 and for Dr. Karla Hughes on September 24-25. It is important to have the support of the campus at all events.

The next Academic Council meeting will be Wednesday, September 23, 2015 at 2:00 p.m. in the Sandra Campbell Conference Room inside the Taylor Library.

The meeting adjourned at 3:20 p.m.