

Academic Council Meeting
September 14, 2016
3:00 p.m.
Sandra Campbell Conference Room

Present: Dr. Peggy Doss, Dr. Dale Bower, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Dr. Phil Tappe, Mr. Dan Boice, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Carol Dolberry, and Ms. Rita Hyatt. Guest: Ms. Crystal Halley.

Dr. Doss wanted to thank the faculty for submitting names of students to Academic Alert.

Dr. Doss stated that EAB will be on campus on September 15 and encouraged all faculty to attend the demonstration of the EAB Student Success software platform at 12:45 p.m. in the MCB Auditorium.

Dr. Doss stated she has formed a work group to review general education curriculum. The group will study/review our general education curriculum in terms of relevance to our students' needs and interests while still adhering to the state mandated requirements. The members of work group are: Dean Mark Spencer (chair), Mr. Travis Nicholson, Mr. Justin Bergh, Dr. Sharon Silzell, Mr. Justin Anders, Dr. Lynn Fox, and Dr. Andrew Williams.

Ms. Halley stated that the Academic Advisors are contacting the students who were reported as an academic alert on the same day they received the message. The deans want to know what faculty are using the academic alert.

Ms. Halley asked if the academic advisors should have rights to drop students from courses. The following schools don't want academic advisors dropping their students: Agriculture, Business, Computer Information Systems, Education, Nursing and no students in the Social Work program for Social & Behavioral Sciences. The advisors can only drop freshman students only for the School of Math and Natural Sciences. Ms. Halley stated that advisors would sign drop slips for conditional prep students.

Ms. Halley asked if the units would like to set up training sessions with the academic advisors on the specific content in their unit.

Dr. Doss asked that the deans notify her or the Office of Academic Affairs of any leave request. This includes vacation, sick or professional meetings.

Dr. Doss stated if the deans need Mr. Jay Jones to discuss the performance funding with their unit to please email Mr. Jones to schedule a meeting.

Dr. Doss provided the Council with a copy of the Annual Faculty Evaluation timetable and asked each member to notify his/her faculty of the deadlines.

Dr. Doss provided the Council with a copy of the Promotion and Tenure schedule. She asked that the Dean notify her and Ms. Hyatt who was applying for P&T this year.

Ms. Dolberry reminded the Council the draft of schedule was due on Friday, September 16.

Ms. Dolberry provided the Council with a copy of 2018/19 calendar, the Council approved the 2018/19 calendar.

Dr. Doss asked for volunteer to be the next Academic Council representative for the C&S Committee.
Dr. Laura Evans will continue to represent Academic Council on the C&S Committee.

The next Dean's meeting will be Wednesday, September 21, 2016 at 2:00 p.m. in the Sandra Campbell Conference Room.

The meeting adjourned at 4:45 p.m.