

Academic Council Meeting
October 26, 2016
3:00 p.m.
Sandra Campbell Conference Room

Present: Dr. Peggy Doss, Dr. Dale Bower, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Dr. Phil Tappe, Mr. Dan Boice, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Mr. Bob Ware, Ms. Carol Dolberry, and Ms. Rita Hyatt.

The minutes of the October 5, 2016 meeting were approved.

Dr. Doss asked the Council if there were any other agenda items to be discussed by the group.

Ms. Dolberry provided the Council with a revised Withdrawal Form that included the reason why the student is asking to withdrawal from school and a line for additional comments, advisor signature and dean signature. We are trying to gather more information on why the student is withdrawing. Dr. Doss provided the Council with the student withdrawal data for the past two years.

Ms. Dolberry provided the Council with examples of overriding pre-requisites for general education courses. This would reduce the use of green cards, by given the deans the security to override the pre-requisites for classes outside of their academic area. The deans have agreed to not override pre-requisites for major classes without discussing it with the dean of the department. The Council approved the proposal to allow the deans to override pre-requisites for general education courses.

Ms. Dolberry discussed the advisement reports and asked the deans to carefully review the reports.

Dr. Doss discussed the moving expense policy and asked to holdback the offer of paying moving expenses to be a deal breaker. The Deans should ask for moving expense prior to hiring the new faculty member.

Dr. Doss will draft a new statement concerning the faculty office hours and submit it to the Council electronically for discussions.

Dr. Doss stated the steering committee for the HLC review is Mr. Dan Boice and Dr. Dale Bower. Mr. Boice provided handouts on the concerning the upcoming HLC Accreditation.

The next Dean's meeting will be Wednesday, November 9, 2016 at 2:00 p.m. in the Sandra Campbell Conference Room.

The meeting adjourned at 5:05 p.m.