

**Deans Council Meeting Minutes**  
**March 28, 2017**  
**10:00 a.m.**  
**School of Forestry and Natural Resources**  
**Room A101**

Present: Dr. Peggy Doss, Dr. Dale Bower, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Ms. Kim Level, Dr. Phil Tappe, Mr. Dan Boice, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Linda Rushing, Mr. Bob Ware, Ms. Janie Carter, Ms. Sharon Cantrell, and Ms. Rita Hyatt.

The minutes from the March 8, 2017 meeting were approved.

Ms. Dolberry explained the difference between Special Topics and Independent Study.

Ms. Ashley stated that the deadline to submit grades for Spring 2017 is May 10 at 10:00 a.m. She also stated that the faculty were over-using the Incomplete Form to avoid being late for turning grades in by the deadline. Ms. Ashley will email the deans and Dr. Doss with names of faculty, who are having problems meeting the deadline.

Ms. Ashley reminded the Council that Scholar's Day is Monday, April 17 and she will email a list of names of those who will be attending.

Ms. Phippen stated that the Spring 2018 class schedule draft will be ready the first week of May.

Dr. Doss provided the Council with a handout of "15 to Finish".

Mr. Spencer, Dr. Bramlett, and Dr. Bower discussed the UAM Placement Plan. The plan will only impact three courses: Comp I, Survey of Math and College Algebra.

Important Dates were noted:

Last day to drop a session 1 class or withdraw from the term (not applicable to other sessions). Grade(s) will be W. – March 29

Weevil Welcome – March 31

Pre-registration (April 3-14)

Faculty Evaluations by Students (April 3-14)

Last day to drop a session 8W2 class. Grade will be W. – April 18

The meeting adjourned at 11:55 a.m.