

Deans Council Meeting Minutes
May 16, 2017
2:00 p.m.
Sandra Campbell Conference Room

Present: Dr. Peggy Doss, Dr. Dale Bower, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Ms. Kim Level, Ms. Kathy Anderson, Dr. Laura Evans, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Dr. Brandy Haley, Ms. Crystal Halley, and Ms. Rita Hyatt.

The minutes from the May 2, 2017 meeting were approved.

Ms. Halley talked about items the professional academic advisors are doing and she asked for input.

Ms. Halley provided update on the Academic Alert being moved to the EAB system.

Ms. Halley reminded the Deans of the pre-registration dates for incoming freshman and transfer students on June 12-14 and July 10-11.

Dr. Doss stated that the committee is trying to consolidate the Annual Reports, Assessment Report, Viability Report into one report with the deadline as August 15.

Dr. Doss provided the Deans with a copy of revised Deans' Evaluation and set a deadline to complete evaluation by June 16.

Important Dates were noted:

- Textbook Adoption Forms
Any changes after April 1 must be submitted with letter of explanation for lateness
- Summer School Compensation Worksheets
 - o Draft spreadsheet due on May 23 to VC of Academic Affairs
 - o Final spreadsheet due on May 30 to VC of Academic Affairs

The next Academic Council meeting will be Tuesday, June 6, 2017 at 2:00 p.m.

The meeting adjourned at 3:35 p.m.