

**Deans Council Meeting Minutes**  
**July 5, 2017**  
**10:00 p.m.**  
**Library Conference Room A**

Present: Dr. Peggy Doss, Dr. Laura Evans, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Ms. Kim Level, Dr. Phil Tappe, Mr. Dan Boice, Dr. Brandy Haley, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Crystal Halley, Ms. Linda Rushing, Ms. Sharon Cantrell, and Ms. Rita Hyatt. Guest: Ms. Becky Hammett, Ms. Carol Dolberry.

The minutes from the June 6, 2017 meeting were approved.

Ms. Hammett and Ms. Dolberry discussed students applying for double majors and MAT and financial aid ramifications.

Ms. Hammett and Ms. Dolberry discussed the revised Operating Procedure 500.2 re: drops for not finalizing registration.

Dr. Evans asked the Council to review the 2018/2019 UAM Catalog and send any corrections to her by July 7.

Mr. Boice gave a definition of clock hour for Higher Learning Commission.

Dr. Doss provided a copy of UAM Foundation Scholarships for 2016/2017. She asked the Deans to review the critical for how the unit awards the scholarship, and to make sure that student receiving was who their committee readmitted for award. If a scholarship is not being awarded due very specific critical, please contact the Office of Advancement to discuss with the donator to redefine the critical for scholarship. Please submit your review to Dr. Doss on July 14, 2017.

Dr. Doss asked the Deans to have their administration specialist to review unit's website during the summer.

Dr. Doss stated that the Annual Report would be used by the CASSA committee for their review.

Dr. Doss encouraged the Deans to review the data from EAB. She also asked that faculty use the appointment campaign link for students to schedule appointments. Please call Brian Hairston if you have EAB questions.

Next meeting is July 18, 2017 in School of Forestry and Natural Resources Room A-101.

The meeting adjourned at 12:15 p.m.