

Deans Council Meeting Minutes
December 11, 2017 at 2:00 p.m.
Sandra Campbell Conference Room

Present: Dr. Peggy Doss, Dr. Laura Evans, Dr. Brandy Haley, Mr. Mark Spencer, Dr. Kelly Bryant, Dr. Robert Ficklin, Dr. Rick Clubb, Mr. Dan Boice, Mr. Bob Ware, Ms. Kim Level, Mr. Brian Hairston, Ms. Crystal Halley, Dr. Morris Bramlett, Ms. Carol Dolberry, Ms. Anissa Ross, Ms. Cindy Adair, Ms. Sarah Hill, and Ms. Naomi Williams. Ms. Sharon Cantrell and Ms. Linda Rushing joined by Skype.

The minutes from the November 28, 2017 meeting were approved.

Ms. Hill demonstrated the steps of electronic class schedule input with the help of Ms. Ross, Ms. Adair, and Ms. Dolberry. A handout was given to everyone with screenshots of the steps. Ms. Hill will update it every Friday (move to production). There will be 2 drafts this time, not 3 and the system will close March 1st and will reopen within 2-3 weeks after that. Any changes during that time will need to go through Ms. Hill. Plans are to use the system beginning with Spring 2018 classes. It was decided Mr. Ware will enter classes and instructors for the courses involving overview by faculty on the main campus. Special Topics will still need paperwork as they will not roll over like the regular courses.

Dr. Doss addressed a problem of classes in the system with zero enrollment. She requested to start with the minimum number of classes you think you will need and then once the semester starts, do a cleanup and delete any classes with zero enrollment/instructors.

Dr. Doss advised she had sent a contact list for you to remind students to finalize their bills. She stated January 5th is not the official deadline, but January 17th will be the last day to finalize. There will also be a RAVE alert that will go out the first part of January.

Ms. Crystal Halley spoke to the group about an EAB Pilot to allow students with 60+ hours and a 2.5 GPA to register for classes online. The group suggested the classes be put in a cart and the student not automatically registered, but directed to speak to their advisor for final registration. Ms. Halley will work with Mr. Bryan Fendley/EAB to put them in a cart, but still see their advisor.

Dr. Evans discussed repetition of courses. It was pointed out that policy is not being followed and the policy itself may need review. It was decided to put this as an agenda item for the next meeting.

Dr. Doss discussed the need for a guided pathway for remediation as what we have now isn't working, especially for math. There is an 80% fail rate for first time Freshmen with less than a 16 ACT score. She suggested they participate in some type of remediation prior to coming to UAM and have more testing before placement (Accuplacer, etc.). Some may need more training (Adult Education, Technical, or Associate) first and then move forward. We need to work on designing an organizational chart and a Summer or 8 Week Remediation Course was suggested. She stressed this is not about closing doors to people, it's about choosing which door they go through.

Ms. Crystal Halley and Dr. Evans spoke about increasing Technical Credit to 12 hours and would like to see it expanded to use toward major requirements. Ms. Halley will work on a proposal for review after the New Year.

Dr. Doss reminded everyone that grades are due by 10:00 a.m. on December 18th.

Dr. Doss advised starting next fall, UAM will no longer be participating in Virtual Arkansas. This will impact enrollment numbers.

Dr. Doss discussed upcoming changes in the School of Agriculture. It is likely some research will be taken to Fayetteville and Dr. Kelly Bryant will be taking an appointment there in the Fall. These changes are coming from Dr. Cochran and not UAM. UAM is still committed to the School of Agriculture and our degree programs still stay here.

The meeting adjourned at 4:20 p.m.