

Deans Council Meeting Minutes
February 20, 2018 at 2:00 p.m.
Sandra Campbell Conference Room

Present: Dr. Peggy Doss, Ms. Crystal Halley, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Ms. Kim Level, Dr. Phil Tappe, Mr. Dan Boice, Dr. Brandy Haley, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Sharon Cantrell, and Ms. Rita Hyatt.

The minutes from the February 14, 2018 meeting were approved.

Dr. Doss talked about the restructuring of School of Agriculture and School of Forestry & Natural Resources.

Dr. Doss talked about the EAB appointment campaign and that not all faculty are using it. She encouraged the Deans to ask faculty to use the new software in scheduling appointments. Mr. Hairston will schedule a refresher course with the unit represent on March 13 at 12:40 p.m.

Mr. Hairston stated that some units had not sent him their success markers within their majors. These are the top ten most predictive courses that a student will be successfully in completing a degree.

Dr. Doss asked for feedback on the Dashboard usage.

Dr. Doss provided the Deans with ACT score data and enrollment reports.

Dr. Doss stated the deadline to submit any new proposals to the C&S Committee is March 5.

Dr. Doss asked to send dates for annual banquets/events to her.

Dr. Doss provided the Council with an update on job searches. The new Director of Academic Advising is Ms. Caroline Johnson and one academic advisor vacancy has been filled by Ms. Bronte Pearson.

Ms. Halley will talk to Ms. Pippen about the issues/concerns surrounding the new process for submitting to the summer and fall class schedule.

Dr. Doss discussed important reminders:

Annual Faculty Evaluations Due to VCAA – February 28

No activities within 24 hours prior to final exam week

Mid-term Grade Posted for full term – March 21

Last Date to Drop for full term – March 28

Assembly Meeting – April 9

Preregistration Date – April 2-13

Course Evaluations using Blackboard for Spring 2018 – April 2 -15
Scholar's Day – April 16
Conditional Prep Advising – April 17

Dr. Doss discussed on going progress:
Strategic Plan Development
Advisement Campaign
Recording of Attendance
Submission of Mid-term Grades

The meeting adjourned at 3:47 p.m.