

Deans Council Meeting Minutes
May 2, 2018 at 2:30 p.m.
Sandra Campbell Conference Room

Present: Dr. Peggy Doss, Ms. Crystal Halley, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Lou James, Ms. Kim Level, Dr. Phil Tappe, Dr. Rob Ficklin, Mr. Dan Boice, Dr. Brandy Haley, Dr. Kelly Bryant, Mr. Brian Hairston, Dr. Morris Bramlett, Dr. Marsha Clayton, Mr. Bob Ware, Ms. Tawana Greene, Ms. Carol Dolberry, and Ms. Rita Hyatt.

The minutes from the April 24, 2018 meeting were approved.

Ms. Dolberry provided the Council with revised four-day final exam schedule. She stated there are three vacant time slots available if a class time is not listed or if student has a conflict with taken exam. The new final exam schedule will not rotate. The Council approved the new exam schedule effective Fall 2018.

Ms. Dolberry provided the Council with revised copy of the 2018-19 calendar, 2019-20 calendar with and without fall break, 2020-21 calendar with and without fall break. The updated calendar reflects the following changes: four-day final exam schedule, adjustment on the payment and drop deadlines according the OP 500.2, and combining summer terms into one term to assist with Financial aid issues. The Council approved the 2018-19 calendar and will hold off on approving the 2019-20 and 2020-21 calendar.

The Council discussed the summer hours work schedule starting on May 14 about changing the beginning date to June 1. Mr. Ware will bring up the discussion in the Executive Council meeting.

Dr. Doss reminded the Council that final grades are to be posted by 10:00 a.m. on May 9. Dr. Doss encouraged the deans to get a copy on faculty grades rosters before they leave campus. She stated that the deadline to submit grades are very important.

Ms. Greene talked about the recruitment planning and strategies. The university doesn't have a plan for recruitment. She provided the Council with a copy of 2018 review of community college transfer recruitment programs and asked the Council to review information to see if we could recruit students from other two-year institutions.

Dr. Doss stated that Annual Reports are due on August 10 and must be posted to the UAM website.

Dr. Doss reminded the Council that Commencement will be Friday, May 11 at 10:00 a.m. and 2:00 p.m. in the Steelman Field House. She provided the Council with a copy of the policy for Commencement participation. Dr. Doss stated that all faculty are required to attend Commencement; however, if a faculty member cannot attend, the Deans should send a request to the Office of Academic Affairs for the faculty member to be excused. Ms. Dolberry stated that faculty will line up on the sidewalk along the UAM (Weevil) pond at the south end of the football field. Ms. Hyatt will assist in lining up faculty beginning at 9:30 and 1:30.

UAM Commencement Ceremony – May 11

10:00 a.m. ceremony

School of Forestry Resources
School of Mathematical and Natural Sciences
School of Nursing
School of Social and Behavioral Sciences
Division of General Studies
University of Arkansas System eVersity

2:00 p.m. ceremony

School of Agriculture
School of Arts and Humanities
School of Business
School of Computer Information Systems
School of Education

Important Dates:

Summer Pre-registration Activities
June 11-12-13
July 9-10

On Going Process:

Strategic Plan Development
Unit Annual Reports Due August 10
Deans Evaluation due August 10

The meeting adjourned at 4:22 p.m.