

Deans Council Meeting Minutes
October 9, 2018 at 2:00 p.m.
Sandra Campbell Conference Room

Present: Dr. Peggy Doss, Ms. Crystal Halley, Dr. Rick Clubb, Mr. Mark Spencer, Dr. Marsha Clayton, Dr. Donna Hunnicutt, Dr. Phil Tappe, Dr. Brandy Haley, Mr. Dan Boice, Mr. Brian Hairston, Dr. Morris Bramlett, Ms. Linda Rushing, Ms. Misty Paschall, Mr. Bob Ware, and Ms. Rita Hyatt. Guest: Ms. Sylvia Miller and Ms. Leah Bryant.

Ms. Miller talked about the draft schedule for Spring 2019. She stated that her office was having problem retrieving information once the deans have submitted changes to the class schedule. She is working with IT to resolve the issues. Ms. Miller stated the system needs to be closed in between the drafts to retrieve all changes to the class schedule. The Council agreed to use an excel spreadsheet to make changes to the class schedule with a dead period after each draft.

Ms. Halley talked about the preregistration schedule for November 5-16. She asked the Deans to encourage their faculty to announce in the classroom the dates for preregistration and to use EAB appointment campaigns. Ms. Halley asked Deans to remind faculty to enroll students in fifteen hours per semester (15 to Finish) as this is a requirement for most scholarship recipients and financial aid. Ms. Miller said that any changes (like change of major or minor) a student needs to make should be done now before preregistration starts.

The minutes from the September 18, 2018 meeting were approved.

Dr. Doss provided the Council with a revised C&S Proposal Form which we need to add “requires the Coordinating Board approval”. Dr. Doss reminded the Council that every unit has a representative that serves on the C&S Committee, and they should be reporting information back to their unit about the C&S proposals.

Dr. Doss discussed mid-term grades and intervention practices. She stated that mid-term grades for regular session are due by October 24 and to please remind faculty that every undergraduate course should have grades posted. Dr. Doss asked every unit to discuss their intervention strategies.

Dr. Doss discussed student withdrawals.

Dr. Doss provided the Council with information on UAM Degree Pathways.

Dr. Hunnicutt presented Curriculum & Standards Proposals from School of Education.

- #1 – Grade requirement added to Bachelor of Science in Educational Studies to be the same as licensure program degrees. C or better in content courses; B or better in education courses.
- # 2 - Grade requirement added to Bachelor of Science in Teaching and Learning to be the same as licensure program degrees. C or better in content courses; B or better in education courses.
- #3 – K-6 Elementary Education program modification. This is a direct result of new competencies from ADE. Must be in place by Fall 2019.

- #4 – Modification of the Transition Points to meet new state and national standards.
- #5 – READ 4XX3 Advanced Teaching Literacy – new course for K-6 degree to meet new K-6 competencies
- #6 – EDUC 4XX3 Advanced Assessment Techniques for Teachers - new course for K-6 degree to meet new K-6 competencies
- #7 – EDUC 4XX3 Advanced Teaching Mathematics - new course for K-6 degree to meet new K-6 competencies

The Council approved the C&S proposals.

Ms. Halley presented Curriculum & Standards Proposals from Academic Affairs.

Modify the Repetition of Courses Policy

The Council approved the C&S proposal.

Ms. Halley provided the Council with a handout on AR Future Grant. She asked the deans to review the document and send her any corrections.

Dr. Doss stated that UAM faculty and students need to be careful about what they say on social media.

Important Dates:

- EAB Meeting on October 10
- Annual Faculty Evaluations deadlines
- UAM Homecoming Events week of October 14th
- Student Evaluations - November 4-17, 2018
- Preregistration - November 5-16, 2018
- Promotion and Tenure deadlines
- December Commencement Ceremony – December 14 (Friday)

Mid-Term Grades:

<u>Fall 2018</u>	<u>Last Day to Drop</u>	<u>Mid-term Grade Posted/Due</u>
6 Week Sessions	September 21	September 14
8 Week 1 Sessions	September 26	September 19
8 Week 2 Sessions	November 16	November 9
Full Term	October 31	October 24

Dates for Fall 2018

- September 28 (Fri) - Deadline to apply for May graduation.
- October 11 (Thurs) - Last day of session 8W1 classes.
- October 15 (Mon) - First day of sessions 8W2.
- October 31 (Wed) - Last day to drop a session 1 class or withdraw from the term (not applicable to other sessions). Grade(s) will be W.

The meeting adjourned at 4:18 p.m.