Call to Order: The meeting was called to order at 3:30 p.m. by Chair Donna Hunnicutt.

Approval of Minutes: A motion to accept the minutes from the previous meeting was made by Dr. Whitney Whitworth and seconded by Dr. Rick Clubb. Motion carried.

Assembly Committee Reports:

Academic Appeals Report:

Academic Appeals Report for Assembly
11 November 2014

The Academic Appeals Committee met once since the last report.

On 30 September 2014 a total of two appeals were considered: both concerned various uncategorized requests. Both appeals were approved.

The committee is scheduled to meet next on Monday, 5 January 2015.

Academic Appeals – COTC - no report

Academic Appeals – COTM – no report

Athletic Committee – no report

Curriculum and Standards Report:

C&S Assembly Report -- November 11, 2014

The following proposals have been approved by Curriculum and Standards since the September 25th meeting of Faculty Assembly

Registrar’s Office

Two proposals approved. 1) Change in operating procedures gives a student 25 class days to provide all needed documentation for provisional entrance into
UAM. This helps with confusion as to when documents need to be submitted.

2) Update so that operating procedure, the catalog, and the actual request form for in state tuition matched. The operating procedure was updated to clearly state when the request had to be made.

School of Arts and Humanities

Seventeen proposals approved. 1) Modification of the major requirements for Communication to add ENGL 3XX3 Classical Rhetoric or COMM 4XX3 Modern Rhetoric. 2&3) Addition of ENGL 3XX3 Classical Rhetoric and COMM 4XX3 Modern Rhetoric. 4-6) Modification of electives hours in the Communication major with a Media, Performance and Speech emphasis because of the addition of 3 hours to the COMM Core requirements. 7) Modification of Communication minor with Media to reflect the availability of upper level English courses. 8) Modification of the Communication minor with Speech emphasis to add COMM 4XX3 Modern Rhetoric. 9) Addition of an emphasis area in Applied Communications. 10) Addition of COMM 4XX3 Conflict Management and Resolution. 11) Addition of Communication Minor with Applied Emphasis. 12) Addition of a Professional Writing emphasis. 13-16) Addition of ENGL 3XX3 Writing Center Internship, ENGL 4XX3 Writing Across Contexts, COMM 4XX3 Visual Rhetoric, and COMM 4XX3 ePortfolio Seminar. 17) Addition of Communication Minor with Professional Writing Emphasis.

School of Education

Two proposals approved. 1) Deletion of the 5th and 6th grade endorsement. 2) Modification of the courses in the coaching minor.

School of Math and Sciences

Seven proposals approved. 1&2) Addition of MATH 4XX3 Advanced Calculus, CS 3XX3 Scientific Computing. 3) Modification of the supportive requirements for the Math major to add Computer Programming courses. 4&5) Addition of PHYS 469V Senior Physics Research and BIOL 3XX1 Molecular Biology lab. 6) Modification of the pre-requisites for BIOL 3333 Molecular Biology to BIOL 3354 Genetics. 7) Modification of the Biology minor to allow students more flexibility in their degree program.

School of Nursing

Three proposals approved. 1) Modification of readmission requirements into the BSN program to align with Arkansas State Board of Nursing requirements. 2) Modification of NURS 1015 to include comprehensive health assessment. 3)
Modification of the catalog description of the RN-BSN program to reflect that the Arkansas State Board of Nursing has changed the Arkansas Nursing Articulation Model to the Arkansas Nursing Education Progression Model.

**School of Social and Behavioral Sciences**

Three proposals approved. 1&2) Addition of ANTH 2XX3 Introduction to Archeology and ANTH 2XX3 Sex, Gender and Culture. 3) Modification of GEOG 2213 General Geography I to meet needs of perspective teachers and students interested in Geography field study.

**Division of Social Work**

Nine proposals approved. 1) Deletion of SWK 4363: Social Work and Criminal Justice, which is a redundancy in the curriculum. 2) Modification of the minor in social work to remove SWK 3113 Generalist Social Work I. 3-8) Makes the pre-requisites for advanced electives uniform by reducing the number so that majors, minors, and non-majors will have greater access to the courses. 9) Modification of language of the B.S.W degree program so that students have the opportunity to complete the degree eight-semester plan.

W. Whitworth

Chair, Curriculum and Standards

Dr. Whitney Whitworth made a motion to accept the report. Second by Dr. Dennis Patterson. Motion carried.

**General Education Committee** – no report

**Technical Program Curriculum and Standards** – no report

**Faculty Research:**

Faculty Research Committee Report – November 11, 2014

The Faculty Research Committee has met twice this fall.

The Committee met on 30 September 2014 to organize the call for this year’s applications. It was decided by a unanimous vote at this meeting to accept only PDF files of all grant proposals and eliminate the requirement to submit a hard copy.
The Committee met on 10 November 2014 to review all applications and select those to be funded. The Committee reviewed 11 applications from 4 academic units. All applicants will be notified of the results as soon as the committee recommendations are reviewed by the Office of the Provost and Vice Chancellor for Academic Affairs.

The Committee also voted to add language clarifying the role that students will play in research funded by Faculty Research Grants. In the instructions for the grants, A.6 now reads “Product: Paper? Student academic experience? Pilot project for applying for larger grants, etc.” This will now read: “Product: Paper? Student academic experience? (If so, please be specific as to student roles and outcomes in the project.) Pilot project for applying for larger grants, etc.”

Respectfully submitted,

Dr. Clinton Young, Chair

Library Committee – no report

Student Affairs:

Scott Kuttenkuler reported for the Student Affairs Committee. Kuttenkuler requested approval from the Assembly for the establishment of a new student organization, the UAM Crossett Bass Club. Roy Cabaniss moved to approve. Carole Efird seconded. The motion carried.

Kuttenkuler also requested approval from the Assembly to establish a new honor society, Lambda Lambda Lambda. Roy Cabaniss moved to approve. Carole Efird seconded. The motion carried.

Student Affairs – COTC – Linda Rushing reported that the Crossett campus looked forward to establishing the new student organization, the UAM Crossett Bass Club.

Student Affairs – COTM – no report

Teacher Education Committee:

Peggy Doss reported for the Teacher Education Committee. The National Council for Accreditation for Teacher Education (NCATE) has scheduled an accreditation visit to campus from October 18 to 20, 2015.

Committee on Committees – no report

Administrative Reports

Vice Chancellor for Advancement/Development - no report
Vice Chancellor for Student Affairs:

Jay Hughes reported for Student Affairs. Upcoming student programs and activities include the Canned Christmas Tree Contest, Window Painting, and possibly bringing an ice skating rink on campus. UAM will receive a special designation as a StormReady institution by the National Weather Service on December 8, 2014.

Vice Chancellor for Finance and Administration:

Jay Jones reported for Finance and Administration. Jones reported that Melodie Colwell has resigned as Associate Vice Chancellor of Administration and the office is working on the job description. Jones discussed the trends for participation in the retirement plan and possible incentives for increasing participation and contributions. The Department of Labor has announced regulations which require the vendors of retirement plans to make the fees more transparent.

Provost and Vice-Chancellor for Academic Affairs:

ACADEMIC AFFAIRS REPORT
to the
ACADEMIC ASSEMBLY MEETING
NOVEMBER 11, 2014

By
Jimmie Yeiser
Provost, and Vice Chancellor for Academic Affairs

This semester has gone quickly and with significant accomplishment. Committees have been established to focus on retention encompassing 32 faculty. Thank you to all that are serving in this very important effort.

E-Mentoring Committee
E-Mentoring was kicked off the first week of the semester. The purpose of this initiative was to provide students with the computer related skills needed to succeed at UAM. Seventy-four students participated in the initial offering of this free workshop. Another session was offered the week before preregistration in hope of attracting students anticipating their first Blackboard course. Only 4 students participated. The next workshop is planned for the first week of the spring semester. It will be moved to the Green Room in the UC.

First-Four-Week Initiative Committee
The first-four-weeks of the semester are recognized as being a critical time in student retention and eventual graduation. I convened a committee to consider what faculty are doing and can do to improve student engagement, interest and success especially during the first-four-weeks of each freshmen
My hope is that each UAM faculty member will review the list of ideas and adopt four new strategies for use in their classroom.

**First Year Experience Committee**
The purpose of this initiative is to partner with Student Affairs in producing a first-year experience that couples curricular and co-curricular activities to help all students succeed at UAM. The charge of this committee is to address three questions: (1) What fundamental knowledge or skills do all students need to succeed at UAM? (2) What courses should provide this information to UAM students? And (3) What topics could be included in each topic area.

**Tutoring, Mentoring, Advising and Financial Aid Committee**
The purpose of this new committee is to investigate opportunities to achieve synergies between tutoring, advising, mentoring and counseling services and the recruited student. The charge is to investigate how these units can work together more effectively. Suggestions of examples on how to improve our collective effectiveness are sought. Through strengthening these relationships the gap between recruiting and retention can be decreased.

**Campus-wide Retention Plan Committee**
The purpose of this new committee is to pool the contributions of the aforementioned retention committees with the ideas of this committee into an umbrella plan for the campus-complete with objectives, strategies and responsibilities.

**UA Board Meeting**
At the UA Board on January 21-22 the following items are on the agenda:
1-Master of Jazz,
2-Forestry revised curriculum and
3-School of education district level administrator endorsement.

**e-Versity**
I sent an email to the Academic Council informing the unit leaders to share with faculty the opportunity to develop and teach courses for e-Versity.

**Course-Eval**
Our contract for course-eval is $10,000 annually and will expire this year. As a cost containment measurement, I am considering dropping course-eval and using Blackboard for course evaluations. I encourage all faculty to become more familiar with Blackboard. If the change occurs, it will be for the fall 2015 semester.
Chancellor:

Jack Lassiter reported for the Chancellor’s Office. Lassiter discussed the following items:

- Science center committee progress with a concept design working with SCM Architects
- HLC Visit and report
- Enrollment has met and exceeded the conservative enrollment goal for this year’s budget
- Increase in Residence Hall Occupancy
- Elections and interim chancellor
- Scott Kuttenkuler is contact for legislative items. We will be having our annual meeting with legislative delegation in December.
- Early retirement requests received by November 1:
  - Betty Matthews
  - Jean Hendrix
  - Jim Edson
  - Helen Guenter

Dr. Lassiter made his farewells, as this was his last Assembly meeting before retirement. He encouraged the faculty not to worry about the future. He is leaving in charge “the best team I have ever worked with in my 45 years in higher education.”

With no further business, Dr. Roy Cabaniss moved to adjourn. Dr. Whitney Whitworth seconded. The motion carried. The meeting adjourned at 4:30 p.m.

Respectfully submitted by,

Mary Heady, Secretary